

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 21, 2021

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepf presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mr. Gregory J. Marlovits, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on November 16, 2021 were presented to Council. After discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to approve the Regular Meeting Minutes from November 16, 2021. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of November 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of December 21, 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of November 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of December 2021 were presented to Council as follows: General Expenditures, in the amount of \$189,063.45 and Scheduled Expenditures, in the amount of \$140,064.97 were presented to Council as per the following list.

Scheduled Expenditures Account

6533	Robert Crusan	Arborist Fees	\$3,343.75
6534	Eisler Nurseries	Tree Plantings	\$1,448.00
6535	Home Depot	Public Works Supplies	\$1,045.00
6536	Edward Kosis	Sidewalk Repair Refund	\$320.00
6537	Lennon Smith Souleret	Engineering Fees	\$23,567.64
6538	N&N Landscaping	Beaver Rd Culvert/Sidewalks	\$94,092.60
6539	Penn Landscape and Cement	Tree Plantings/Concrete Repair	\$8,180.00
6540	Rehrig Pacific	Recycling Cans	\$5,875.00
6541	John Schwend	Public Works Compressor	\$1,283.99
6542	Square One Associates	AED's	\$309.00
6543	Tall Timber Tree Experts	Tree Removal	\$600.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe that a voucher be drawn on the General Account in the amount of \$189,063.45, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$140,064.97. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of November 2021 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of November 2021 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,063.66 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of November 2021 was presented to Council. Mayor Smith presented Chief Burlett with a lifesaving award for his actions in saving a child's life during an incident in Leet Township. Borough Council commended Chief Burlett for his actions, and thanked him for his service. After review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of November 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of November 2021 was presented to Council. Mr. Schwend stated that Little Sewickley Creek Road has been reopened upon PennDOT's completion of landslide repairs in the area. After discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of November 2021 were presented to Council. After review and discussion, these reports were ordered received and filed.

QUAKER VALLEY COG REPORT for the month of November 2021 was presented to Council. After discussion, this report was ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoeppe opened the floor for public comment on the topic of stormwater by reviewing the November 2021 MS4 report. After discussion, the report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. The resignation of Mr. Dennis Campbell from the Edgeworth Municipal Authority and the UCC Board of Appeals was received.
- C. The resignation of Mr. Tim Corcoran from the Planning Commission was received.
- D. The resignation of Mr. Kolia O'Connor from the Civil Service Commission was received.
- E. The resignation of Mr. Ben Yocca from the Edgeworth Municipal Authority was received.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. William Lang	617 Maple Lane
Ofc. Nicholas Adrian	Edgeworth Police
Ofc. Brian Tice	Edgeworth Police
Chief JJ Harrison	Sewickley Heights Police
Mrs. Bonny Burlett	Economy, PA
Mr. Andrew Burlett	Cranberry Township, PA

OLD BUSINESS:

ACTION CONCERNING FINAL 2022 BUDGET: President Hoeppe stated that Council held a public hearing on the proposed 2022 budget prior to the Council meeting. After discussion, a motion was made

by Mr. Aloe with a second from Mr. Marlovits to adopt the final 2022 budget. All present voted in favor of the motion.

NEW BUSINESS:

ACTION CONCERNING RESOLUTION 2021-14 – FIXING THE TAX RATE FOR FISCAL YEAR 2022: Mr. Wilson stated that there was no proposed property tax rate increase included in the 2022 budget. After brief discussion, a motion was made by Mr. Hofmann with a second from Mrs. Genter to approve Resolution 2021-14, fixing the tax rate for the Borough of Edgeworth at 4.15 mills for fiscal year 2022. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2021-15 – ELIMINATING CONTRIBUTIONS BY PARTICIPANTS UNDER THE BOROUGH POLICE PENSION PLAN: Mr. Schwend explained that the resolution eliminates police officers' contributions to the pension plan under Act 600, and that the elimination is effective for one year. After discussion, a motion was made by Mr. Marlovits with a second from Mr. Wilson to approve Resolution 2021-15, eliminating contributions by participants under the Borough police pension plan. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2021-16 – APPROVING AND ADOPTING AN EMERGENCY OPERATIONS PLAN FOR THE BOROUGH OF EDGEWORTH: Mr. Schwend explained that an emergency operations plan must be adopted every two years, and that the 2021 plan contained minor revisions to contact information and personnel assignments from the plan that was adopted in 2019. After discussion, a motion was made by Mr. Wilson with a second from Mr. Aloe to approve and adopt the 2021 Emergency Operations Plan for the Borough of Edgeworth. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2021-17 – AUTHORIZING THE BOROUGH MANAGER TO APPROVE CERTAIN OPERATING DISBURSEMENTS PRIOR TO BOROUGH COUNCIL'S OFFICIAL APPROVAL: Mr. Schwend stated that the resolution allows for routine invoices to be paid online or ahead of Borough Council's official approval on a monthly basis, in order to mitigate late fees and other charges incurred on some invoices. Additionally, payroll is issued on a biweekly basis, prior to Council's official approval. Mr. Schwend explained that the resolution includes maximum allowances for disbursements. Mr. Wilson asked whether Council will see a list of expenditures paid between each meeting. Mr. Schwend stated that a list will be provided, and Council will ratify the disbursements made between meetings. After discussion, a motion was made by Mr. Wilson with a second from Mrs. Genter to approve Resolution 2021-17, authorizing the Borough Manager to approve certain operating disbursements prior to Borough Council's official approval. All present voted in favor of the motion.

ACTION CONCERNING RESIDENT APPOINTMENTS TO BOARDS AND COMMISSIONS: Mr. Wilson stated that the Personnel Committee had reviewed and recommended the listed appointments to the following boards and commissions:

Building Code Board of Appeals:	Mr. Jeffrey Murray	Term Ending 12/31/2024
Quaker Valley Ambulance Authority:	Mr. David Aloe	Term Ending 12/31/2026
Planning Commission:	Mr. Patrick Keane	Term Ending 12/31/2025
Zoning Hearing Board:	Mr. David Genter	Term Ending 12/31/2024
Zoning Hearing Board:	Ms. Robin Pesa	Term Ending 12/31/2024
Zoning Hearing Board:	Mr. David McCormish	Term Ending 12/31/2024

Mr. Schwend stated that vacancies on numerous boards and commissions were available due to resignations. After an application and interview process, Mr. Schwend recommended the following for appointment:

Building Code Board of Appeals:	Mr. Neil Napolitano	Term Ending 12/31/2022
Leetsdale Municipal Authority:	Mr. Rick Gradone	Term Ending 12/31/2023
Edgeworth Municipal Authority:	Mrs. Amy Harkins	Term Ending 12/31/2022

Mr. Schwend stated that residents interested in the Civil Service Commission had not yet been interviewed, and therefore would be appointed at the January 2022 Council Meeting. Mr. Hofmann stated that the Personnel Committee interviewed two qualified candidates for the vacancy on the Planning Commission. Both had in depth experience with land development, zoning, and planning matters. After consideration, the Personnel Committee recommended appointing Mr. Patrick Auth to fulfill the vacancy, with a term ending December 31, 2024. A motion was made by Mr. Hofmann with a second from Mrs. Genter to accept those resignations, as well as approve the list of all appointments and their terms. All present voted in favor of the motion. Council thanked those who resigned from positions for their service to the Borough.

ACTION CONCERNING APPOINTMENT OF THE LEETSDALE MUNICIPAL AUTHORITY TO ACT AS THE BOROUGH’S BILLING AND COLLECTION AGENT FOR 2022 SEWER CHARGES:

Mr. Schwend presented a letter from the Leetsdale Municipal Authority requesting written consent to act as the billing and collection agent for sewer charges in the Borough for 2022. After brief discussion, a motion was made by Mr. Aloe with a second from Mr. Marlovits to appoint the Leetsdale Municipal Authority as the Borough’s billing and collection agent for sewer charges in 2022. All present voted unanimously in favor of the motion.

ACTION CONCERNING APPOINTMENT OF THE BOROUGH ENGINEER FOR 2022:

Mr. Schwend presented Council with the Lennon, Smith, Souleret Engineering Inc. fee schedule for 2021. He stated that there were no increases to hourly rates. Mr. Schwend explained that he and Mr. Aloe had met with Lennon Smith Souleret Engineering to discuss fees and services provided in the previous year. Costs were in line with estimates, and on-site representation improved throughout 2021 compared to projects completed in 2020. Mr. Hoepp stated that for larger engineering projects, the Borough should consider having its own on-site representative to observe the work performed. Mr. Hofmann asked whether the Borough can bid engineering services for individual projects. Mr. Schwend stated that they can, and will consider that with future large-scale projects. After further discussion, a motion was made by Mr. Aloe with a second from Mr. Hofmann to appoint Lennon Smith Souleret Engineering as the Borough Engineer in 2022. All present voted in favor of the motion.

ACTION CONCERNING THE ESTABLISHMENT OF COUNCIL MEETING DATES FOR 2022:

Mr. Schwend presented a list of proposed meeting dates for 2022, with all Borough Council meetings taking place on the third Tuesday of each month. After brief discussion, a motion was made by Mr. Hofmann with a second from Mr. Wilson to establish the following meeting dates for 2022, with a start time of 7:00 pm. All present voted in favor of the motion.

January 18, 2022	July 19, 2022
February 15, 2022	August 16, 2022
March 15, 2022	September 20, 2022
April 19, 2022	October 18, 2022
May 17, 2022	November 15, 2022
June 21, 2022	December 20, 2022

OTHER BUSINESS:

UNIFORM AND NON-UNIFORM PENSION COMPLIANCE AUDIT REPORTS: Mr. Schwend stated that audits of the uniform and non-uniform pensions were recently completed. The audits covered a complicated four-year period, during which time numerous hires, terminations, retirements and deaths of participants occurred. The audits did not include any findings or comments. After discussion, Council thanked Mr. Schwend for the information.

Mr. Hoepp asked for an update regarding the Beaver Road culvert repair. Mr. Schwend stated that all repair and paving work had been completed, including repairs to a significant portion of the culvert that was not included in the original scope of work. After brief discussion, Council thanked Mr. Schwend for the update.

Mr. Schwend presented an invoice for tree lighting services, including the purchase of new lights, for the holiday tree located in Way Park. After review and discussion, a motion was made by Mr. Hofmann with a second from Mr. Marlovits to approve the payment to Mr. Robert Campbell in the amount of \$4,604.20. All present voted in favor of the motion.

There being no further business, the meeting on motion duly made and seconded was adjourned at 7:56 p.m.

John F. Schwend – Borough Manager