

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
November 16, 2021

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepf presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mr. Gregory J. Marlovits, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mrs. Katherine D. Larsen, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on October 19, 2021 were presented to Council. After discussion, a motion was made by Mr. Aloe with a second by Mr. Wilson to approve the Regular Meeting Minutes from October 19, 2021. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of October 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of November 16, 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of October 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of November 2021 were presented to Council as follows: General Expenditures, in the amount of \$159,106.61 and Scheduled Expenditures, in the amount of \$257,429.10 were presented to Council as per the following list.

Scheduled Expenditures Account

6526	C&L Tool Distributors	Public Works Tools	\$5,477.10
6527	Forsite	Sign Brackets	\$1,085.00
6528	Ibis Specialized Vehicles	Police Vehicle Upfit	\$11,178.00
6529	Jet Jack, Inc.	Poia Road Sewer	\$226,255.50
6530	Penn Landscape and Cement	Tree Planting/Concrete Work	\$5,716.00
6531	Robert Crusan	Arborist Fees	\$2,437.50
6532	Square One Associates	AEDs	\$5,280.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits that a voucher be drawn on the General Account in the amount of \$159,106.61, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$257,429.10. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of October 2021 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of October 2021 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$992.06 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of October 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of October 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of October 2021 was presented to Council. Mr. Schwend provided an update on discussions with PennDOT and Sewickley Heights Borough regarding Way Hollow Road. After discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of October 2021 were presented to Council. After review and discussion, these reports were ordered received and filed.

QUAKER VALLEY COG REPORT for the month of October 2021 was presented to Council. After discussion, this report was ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoopp opened the floor for public comment on the topic of stormwater by reviewing the October 2021 MS4 report. After discussion, the report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Minutes from the Leetsdale Municipal Authority were received.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. William Lang 617 Maple Lane

OLD BUSINESS:

PUBLIC HEARING CONCERNING ORDINANCE 556 – AMENDING PROVISIONS OF THE ZONING ORDINANCE RELATING TO SMALL CELL WIRELESS COMMUNICATIONS FACILITIES: President Hoopp opened a public hearing to discuss the proposed Small Cell Wireless Communications ordinance at 7:25 pm. Mr. Schwend stated that the Borough Planning Commission and the Allegheny County Planning Commission both recommended approval of the ordinance as advertised, and that the ordinance complies with all recent updates to state and federal law. After brief discussion, the public hearing was closed at 7:30 pm. A motion was made by Mr. Hofmann with a second from Mr. Aloe to adopt Ordinance 556 – Amending Provisions of the Zoning Ordinance Relating to Small Cell Wireless Communications Facilities. A roll call vote was taken, and all members voted unanimously in favor.

NEW BUSINESS:

ACTION CONCERNING 2022 PROPOSED BUDGET – AUTHORIZATION TO ADVERTISE BUDGET: Mr. Wilson stated that the Finance Committee met with the professional staff and reviewed the proposed 2022 budget in its entirety. For the nineteenth consecutive year, there is no proposed property tax increase for Edgeworth residents. Mr. Wilson highlighted expenditure increases in employee wages and operations of the Edgeworth Recycling Center. Mr. Schwend explained that the Borough did not experience expected negative financial impacts from the Covid-19 pandemic, and income is expected to remain constant. He noted scheduled expenditure funds reserved for streambank restoration along

Creek Drive, Borough building maintenance, the purchase of a vehicle lift for the Public Works department, repairs to the Church Lane sewer line, and completion of the street sign program in 2022. Mr. Hofmann expressed support for the vehicle lift, due to the ultimate cost savings in labor and outsourcing that would otherwise be incurred. After review and discussion, a motion was made by Mr. Wilson with a second from Mrs. Genter to authorize the advertisement of the 2022 budget. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2021-12 – ESTABLISHING THE PROGRAM CRITERIA FOR THE VOLUNTEER SERVICE CREDIT PROGRAM: Mr. Schwend explained that the proposed resolution provides annual property and income tax credit for eligible volunteer firemen in the Borough. Mr. Aloe highlighted the need for volunteers to join Cochran Hose Co., and explained the decline of service that could happen in the future should not enough people volunteer. Mrs. Larsen asked how the Borough can be proactive in helping volunteer fire departments. Mr. Schwend explained that the number of volunteers has experienced a steady decline for many years, and eventually departments will experience regionalization with paid fire fighters on staff. After discussion, a motion was made by Mr. Aloe with a second from Mr. Hofmann to approve Resolution 2021-12, establishing the criteria for the volunteer service credit program. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2021-13 – BEAVER ROAD WALL GRANT: Mr. Schwend stated that after discussion at the October Council Meeting regarding grant applications, he contacted the Borough Engineer regarding soliciting a grant from the Redevelopment Authority of Allegheny County for the Beaver Road Wall project in the amount of \$500,000.00. After brief discussion, a motion was made by Mr. Hofmann with a second from Mr. Wilson to adopt Resolution 2021-13 for an application for funds for the Beaver Road Wall with the Redevelopment Authority of Allegheny County. All present voted in favor of the motion.

INVESTMENT POLICY STATEMENT UPDATE: Mr. Wilson stated that the Finance Committee met with Hefren Tillotson to review the Borough's pension funds, and the Investment Policy Statements for both the General and Police Pensions. Minor adjustments to the existing benchmarks were recommended, resulting in more accountability being placed on the fund managers in weighting and reaching appropriate benchmarks. Mr. Wilson explained that the benchmark update is the result of an internal policy update at Hefren Tillotson. After discussion, a motion was made by Mr. Wilson with a second from Mrs. Larsen to adopt the revised Investment Policy Statements for the General Pension and Police Pension plans. All present voted in favor of the motion.

PERSONNEL POLICY MANUAL AND POLICE POLICY AND PROCEDURE MANUAL UPDATES: Mr. Schwend stated that the Personnel Policy Manual and Police Policy and Procedure Manual were reviewed by the professional staff and Borough Solicitor for necessary updates. He highlighted key revisions, including updated uniform policies, reviews for all Borough employees, and modernizing the police use of force policy. Mr. Schwend explained that the policies outlined in the Personnel Manual will apply to all Borough employees, while the Police Policy and Procedure Manual relates only to police department operations. After discussion, a motion was made by Mr. Aloe with a second from Mr. Wilson to approve the Personnel Policy Manual and Police Policy and Procedure Manual as presented. All present voted in favor of the motion.

OTHER BUSINESS:

ACT 537 PLAN UPDATE: Mr. Schwend stated that the Sewers Committee and Borough Engineer met to review the revised Sewickley Borough Act 537 Plan. The Committee determined that further clarification from Nichols & Slagle, PE is necessary to determine potential impacts on the Borough's infrastructure and residents. The Committee will ask for updated drawings showing connections, clarification regarding

how affluent will be received at the plant, updated pricing and cost estimates, and an implementation schedule for all subsequent work. Mr. Schwend stated that a letter will be sent asking for all necessary information, and the Committee will reconvene to discuss further and make a recommendation to Council once a response is received. President Hoepf noted that the projected rate savings will likely be lower than originally estimated due to increased inflation and labor costs. After further discussion, Council thanked Mr. Schwend for the update.

BOROUGH COUNCIL SERVICE AWARDS: Mr. Schwend stated that the Pennsylvania State Association of Boroughs (PSAB) annually recognizes Borough officials with over ten years of service. Mr. Hofmann recommended that the awards be presented to eligible members of Council in order to show gratitude for their time spent serving the community. The following Council members received service awards:

Mr. Gregory Marlovits – 14 years

Mr. Ivan Hofmann – 17 years

Mr. David Aloe – 26 years

Dr. Gary Smith – 29 years

Mr. Joseph Hoepf – 32 years

Mr. Schwend stated that Ms. Carrie Morris, former Council member, had also received an award as the application process was complete before the date of her resignation. Ms. Morris had served 13 years on Borough Council. Mr. Schwend then presented each eligible Council member with a plaque from PSAB, and thanked them for their many years of service to the Borough.

EXECUTIVE SESSION: Council entered executive session to discuss a personnel matter at 8:05 p.m. and returned to regular session at 8:12 p.m.

Upon returning to Regular Session, a motion was made by Mr. Hofmann with a second from Mrs. Genter to set the Borough Manager's salary at \$98,000 for 2022, and to adjust the Administrative Assistant salary to \$47,000 for 2022. All present voted unanimously in favor of the motion.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:14 p.m.

John F. Schwend – Borough Manager