

EDGEWORTH BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
September 21, 2021

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MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepf presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Ms. Carrie A. Morris, Mr. Gregory J. Marlovits, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor. Mr. Hoepf announced that Council held an Executive Session prior to the start of the meeting to discuss a personnel matter.

MINUTES of the Regular Meeting held on August 17, 2021 were presented to Council. After discussion, a motion was made by Mr. Wilson with a second by Mr. Hofmann to approve the Regular Meeting Minutes from August 17, 2021. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of August 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of September 21, 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of August 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of September 2021 were presented to Council as follows: General Expenditures, in the amount of \$176,169.02 and Scheduled Expenditures, in the amount of \$29,610.71 were presented to Council as per the following list.

Scheduled Expenditures Account

6511	EconoSigns LLC	Signs	\$1,016.55
6512	Home Depot	Sign Post Materials	\$659.31
6513	Lennon Smith Souleret	Engineer Fees	\$11,898.35
6514	N&N Landscaping	Sidewalk Repair	\$11,611.50
6515	Robert Crusan	Arborist Fees	\$3,625.00
6516	Tall Timber Tree Experts	Stump Removal	\$800.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mrs. Genter that a voucher be drawn on the General Account in the amount of \$176,169.02, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$29,610.71. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of August 2021 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of August 2021 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,916.33 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of August 2021 was presented to Council. Former Police Chief John English expressed his gratitude for a long career in Edgeworth, and commended Council and the administrative staff for their dedication to the Borough. After review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of August 2021 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of August 2021 was presented to Council. After discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of August 2021 were presented to Council. After review and discussion, these reports were ordered received and filed.

QUAKER VALLEY COG REPORT for the month of August 2021 was presented to Council. Quaker Valley COG Director Patrick Connors stated that the COG recently facilitated the 2022-2026 waste contract, and invited Council to attend the annual COG dinner on October 20, 2021. After discussion, this report was ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoepp opened the floor for public comment on the topic of stormwater by reviewing the August 2021 MS4 report. After discussion, the report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Minutes from the Leetsdale Municipal Authority were received.
- C. Correspondence was received from Ms. Jan Morrow regarding sidewalk repairs. Mr. Schwend stated that he contacted the Borough Engineer after Ms. Morrow's letter referenced a phone call with their office, and confirmed that the Borough Engineer provided her with incorrect information regarding sidewalk hazards potentially caused by street trees.
- D. The Liquid Fuels Tax Fund Monitoring Report Findings were received.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. William Lang	617 Maple Lane	Mr. Patrick Connors	QVCOG
Mr. Hugh St. Martin	609 Maple Lane	Ofc. Bob McNatt	Sewickley Police
Ms. Marilyn Crawford	436 Oliver Road	Ofc. Bill Dreyer	Leetsdale Police
Mr. David Pavlakovich	425 Oliver Road	Ofc. Bill Och	Edgeworth Police
Ms. Alison Holsinger	411 Meadow Lane	Ms. Teresa Burlett	Ambridge, PA
Mr. Robert Kopf	204 Edgeworth Lane	Ms. Dolores Burlett	Ambridge, PA
Mrs. Susan Kopf	204 Edgeworth Lane	Mrs. Bonny Burlett	Economy, PA
Mr. John Edson	111 Hazel Lane	Mr. Andy Burlett	Cranberry Twp, PA

OLD BUSINESS:

No old business was discussed.

## NEW BUSINESS:

### TESTIMONIAL RESOLUTION 2021-04 – RECOGNIZING THE RETIREMENT OF POLICE CHIEF

JOHN ENGLISH: Mayor Smith read Testimonial Resolution No. 2021-04 recognizing Police Chief John English's retirement from Edgeworth Borough. Chief English thanked Borough Council for the thoughtful words and stated that it had been an honor for him to serve the Borough for twenty years. Mayor Smith also presented Chief English with a plaque for his service to Borough. A motion was made by Mr. Aloe with a second by Mr. Hofmann to adopt Testimonial Resolution No. 2021-04 recognizing the retirement of Police Chief John English. All present voted unanimously in favor of the motion.

ACTION CONCERNING PROPOSED CHIEF OF POLICE AGREEMENT: Mr. Hoepp stated that Borough Council has established an employee agreement with the new Chief of Police. After brief discussion, a motion was made by Mr. Hoepp with a second from Mr. Hofmann to adopt the Chief of Police agreement as proposed. All present voted in favor of the motion.

ADMINISTERING THE OATH OF OFFICE FOR THE CHIEF OF POLICE: Mayor Smith administered the Oath of Office to Sergeant John E. Burlett, becoming Edgeworth Borough Chief of Police. Former Chief John English presented Chief Burlett with the Edgeworth Borough Police Chief Badge. Council congratulated Chief Burlett, and welcomed him to his new position. Chief Burlett thanked Council for the opportunity.

### ACTION CONCERNING RESOLUTION 2021-05 – APPROVING THE MAYOR'S DELEGATION OF HIS NON-LEGISLATIVE POWERS TO CONTROL THE CHIEF OF POLICE AND POLICE

FORCE TO BOROUGH MANAGER: Mr. Schwend explained that the purpose of the proposed resolution is to streamline the administrative processes of the Borough, and ensure that the Borough Manager is the point of contact for Council and residents. After brief discussion, a motion was made by Mr. Hofmann with a second from Mr. Wilson to adopt Resolution 2021-05 – Approving the Mayor's Delegation of His Non-Legislative Powers to Control the Chief of Police and Police Force to the Borough Manager. All present voted in favor of the motion.

### ACTION CONCERNING RESOLUTION 2021-06 – ENTERING INTO A SERVICE AGREEMENT WITH WASTE MANAGEMENT TO PROVIDE SOLID WASTE DISPOSAL SERVICES:

Mr. Schwend stated that the 2022-2026 waste collection bid was facilitated by the Quaker Valley COG, and resulted in a reasonably priced contract and decrease in back door collection services for the Borough. He also stated that the Sanitation Committee would be meeting to discuss options for the Recycling Center, due to a significant price increase for recycling dumpster services. After brief discussion, a motion was made by Mr. Wilson with a second from Mr. Marlovits to adopt Resolution 2021-06 – Entering Into A Service Agreement With Waste Management to Provide Solid Waste and Disposal Services.

ACTION CONCERNING 2022 MMO: Mr. Schwend stated that the minimum municipal obligation (MMO) for the Borough pension plan has been calculated by the Borough's actuary. Mr. Schwend explained that the Borough will receive state aid that typically covers a large portion of obligated funding contributions. The 2022 MMO actuarial calculations for the uniformed pension plan is \$28,051, and the non-uniformed pension plan is \$33,811. Mr. Schwend stated that this MMO will be included in the 2022 budget. After further discussion, a motion was made by Mr. Aloe with a second from Mr. Wilson to approve the 2022 MMO. All present voted in favor of the motion.

RESIGNATION OF COUNCILWOMAN CARRIE A. MORRIS: Mr. Hoepp stated that Ms. Morris has submitted a letter of resignation from Council, due to moving her residence out of the Borough. He then read Testimonial Resolution 2021-07, thanking Councilwoman Morris for her service to Edgeworth. Ms. Morris thanked Council for their kind words and support during her thirteen years as a Councilwoman.

Mayor Smith presented Ms. Morris with a honorary plaque to recognize her dedication to the community. A motion was made by Mr. Aloe with a second from Mr. Marlovits to adopt Testimonial Resolution 2021-07, thanking Ms. Carrie A. Morris for her tenure on Borough Council, and accepting with regret her resignation from her position. All present voted in favor of the motion.

OTHER BUSINESS:

BEAVER ROAD CULVERT: Mr. Schwend stated that an emergency repair to a box culvert beneath Beaver Road must occur. The issue was identified during the 2021 Road Program, when it was noticed that the top of the culvert has experienced deterioration and needs to be patched. Upon completion, both lanes Beaver Road will be repaved in the affected area. Mrs. Genter asked whether the box culvert was in danger of collapsing. Mr. Schwend explained that a structural engineer has inspected the problem, and did not express concern with collapse, however the repair must be made in the near future. Mr. Schwend stated that the Borough Engineer is currently soliciting emergency bids in order to take action at the October Council meeting. After discussion, Council thanked Mr. Schwend for the update.

DISCUSSION REGARDING BODY CAMERAS FOR POLICE OFFICERS: Chief Burlett presented a quote for purchasing body cameras to outfit on-duty police officers in the Borough. Chief Burlett highlighted the importance of transparency and documentation efforts within the policing profession, and stated that body cameras will aid in those efforts. The quote provided includes five cameras, with a deposit fee of \$8,952.00, and an annual invoice of \$3,314.40 from WatchGuard Video. Mr. Hofmann asked whether the body cameras would be compatible with existing vehicle cameras and recording technology that the Borough utilizes, and Chief Burlett stated that they would. Mrs. Genter asked how the department will guarantee that officers utilize body cameras while on-duty. Chief Burlett explained that body camera use will be included in the department's Policy and Procedure Manual, and will work in conjunction with existing vehicle cameras. Mr. Hofmann expressed his support for officer use of body cameras, and commended Chief Burlett for the proposal. After further discussion, a motion was made by Mr. Hofmann with a second from Mrs. Genter to approve the purchase of five body cameras from WatchGuard Video with a deposit fee of \$8,952.00, and an annual invoice of \$3,314.40, for a total fee of \$12,266.40. All present voted in favor of the motion.

There being no further business, the meeting on motion duly made and seconded was adjourned at 7:42 p.m.

John F. Schwend – Borough Manager