

EDGEWORTH BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
March 17, 2020

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MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Ms. Carrie A. Morris, Mr. Gregory Marlovits, Mr. Daniel S. Wilson, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor. Mr. Schwend stated that Mayor Gary Smith joined the meeting via conference call, and that the meeting was being live streamed.

MINUTES of the Regular Meeting held on February 18, 2020 were presented to Council. Ms. Morris asked that the minutes be amended to reflect the following change: “Council entered executive session to discuss a legal matter at 8:20 p.m. Ms. Morris exited the executive session at 8:30 p.m. All other members of Council remained in executive session and returned to regular session at 8:59 p.m.” After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Wilson to approve the Regular Meeting Minutes from February 18, 2020 as amended. All present voted unanimously in favor of the motion.

TREASURER’S REPORT for the month of February 2020 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of March 17, 2020 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of February 2020 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of March 2020 were presented to Council as follows: General Expenditures, in the amount of \$182,473.76 and Scheduled Expenditures, in the amount of \$8,091.74 were presented to Council as per the following list.

Scheduled Expenditures Account

6402	Garvin Boward Beitko	Retainer Fees	\$369.30
6403	Lennon Smith Souleret	Engineering Fees	\$5,737.20
6404	Carol Regueiro	Retainer Reimbursement	\$315.24
6405	Toshiba Business Solutions	Docuware Scanner	\$1,370.00
6406	Tall Timber Tree Experts	Stump Grinding	\$300.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits that a voucher be drawn on the General Account in the amount of \$182,473.76, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$8,091.74. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR’S REPORT for the month of February 2020 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of February 2020 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of

\$1,079.12 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of February 2020 was presented to Council. After review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of February 2020 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of February 2020 was presented to Council. After further discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of February 2020 were presented to Council. After discussion, these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoepf opened the floor for public comment on the topic of stormwater by reviewing the February 2020 MS4 report. After discussion, the report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Minutes from the Leetsdale Municipal Authority were received.
- C. Correspondence from Mr. Doug Donaldson requesting a review of zoning ordinances related commercial signs along Ohio River Boulevard was received. After discussion, Mr. Hoepf referred the matter to the Property Committee for consideration.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

No visitors were present.

OLD BUSINESS:

PROPERTY COMMITTEE – GAS RESOURCES DEVELOPMENT ORDINANCE REVIEW: Mr. Schwend stated that the Property Committee had a meeting with Ms. Gail Murray and Mr. Hugh St. Martin to review further recommendations to the gas resources development ordinance. He explained that after reviewing an extensive list of proposed changes, some recommendations were found to be reasonable, and others would need further legal review. Mr. Wilson thanked the professional staff for their work in researching each proposed change. After further discussion, Council directed Mr. Schwend to send the proposed changes to the Borough Solicitor for further review.

Mr. Hoepf provided an update on topics discussed at the quarterly Quaker Valley Mayors and Presidents meeting. He commended the Borough for currently being the only municipality with a solution for residents to recycle glass. Attendees discussed a variety of topics, including the closure of Way Hollow Road. Mr. Wilson expressed concern with increased traffic on Chestnut Road due to the closure, and Mr. Aloe asked if a cul-de-sac could be installed at the closure. Mr. Schwend stated that the Borough would explore options as they are made available. Additionally, Mr. Hoepf stated that State Representative Valerie Gaydos attended the meeting, and outlined a state budget proposal that would require all municipalities to pay a per capita tax for state police protection. Finally, Sewickley Borough discussed a fee for neighboring municipalities to contribute to community events. After further discussion, Council thanked Mr. Hoepf for the updates.

NEW BUSINESS:

ACTION CONCERNING 2019 BOROUGH AUDIT: Mr. Wilson stated that the Finance Committee met with representatives from Maher Duessel to discuss the 2019 Borough Audit. The audit team presented the audit to the committee in regulatory format, and stated that the auditors were able to obtain reasonable assurance over the Borough's financial statements, and no adjustments were necessary. Therefore, the Borough received a clean, unmodified opinion from the auditors. Mr. Wilson stated that a management letter was issued to recommend that Borough staff receive training to recognize and report phishing scams. He also stated that the Finance Committee discussed including further detail in the legal advertisement to note that scheduled expenditures and pension assets were included in the Summary Balance Sheet. After further discussion, a motion was made by Mr. Wilson with a second from Mr. Hofmann to approve the 2019 Borough Audit conducted by Maher Duessel, and to place the legal advertisement as amended. All present voted in favor of the motion.

OTHER BUSINESS:

ACTION REGARDING THE PURCHASE OF OFFICE FURNITURE FOR ADMINISTRATIVE OFFICES: Mr. Schwend stated that he spoke with the Finance Committee prior to the meeting, and due to current economic uncertainty stemming from the COVID-19 pandemic, he recommended tabling the purchase of office furniture. After discussion, Council agreed to table the matter for a later date.

RECOGNITION OF LOCAL GOVERNMENT WEEK: Administrative Assistant Ellen DeWeese stated that Local Government Week is celebrated during the second week of April across Pennsylvania. The week recognizes the service and dedication of local elected officials and professional staff to their communities. Ms. DeWeese stated that participation is an aspect of the Allegheny League of Municipalities' Banner Community program, and the professional staff will be sharing information about the Borough on the website and Facebook page. After discussion, a motion was made by Mr. Aloe with a second by Mr. Marlovits to recognize April 6-10, 2020, as Local Government Week. All present voted in favor of the motion.

EXECUTIVE SESSION: Council entered executive session to discuss a legal matter at 7:40 p.m. Ms. Morris exited the executive session at 7:50 p.m. All other members of Council remained in executive session and returned to regular session at 8:25 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:26 p.m.

John F. Schwend – Borough Manager