

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
January 15, 2019

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoopp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoopp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Ms. Carrie Duffield, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mr. Gregory Marlovits, Borough Manager John F. Schwend, Mayor Gary L. Smith and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on December 18, 2018 were presented to Council. After some discussion, a motion was made by Mr. Wilson with a second by Mr. Aloe to approve the Regular Meeting Minutes from December 18, 2018. All present voted unanimously in favor of the motion.

SEWICKLEY ACADEMY LOT CONSOLIDATION – NICHOLS FIELD: Mr. Tim Hastings appeared before Borough Council regarding the lot consolidation plan that had been presented to Council in September 2018. At that time, Borough Council approved the lot consolidation, however the engineer for Sewickley Academy did not submit the plan to Allegheny County within the required ninety days in order for the plan to be recorded. Mr. Hastings requested that Borough Council reapprove the plan so that it could be recorded. Council asked Mr. Schwend if the plan had been changed or modified from its original version, to which he replied that the plan was consistent with what was approved in September. After discussion, a motion was made by Mr. Hofmann with a second from Mrs. Genter to reapprove the lot consolidation plan as submitted originally. All present voted unanimously in favor of the motion.

TREASURER’S REPORT for the month of December 2018 was presented to Council. Mr. Hofmann questioned the year-end total for police fines relative to violations and citations issued. He noted that this is the third year in a row that this number has significantly declined and wanted to know what has changed that led to this. The Chief addressed his concerns stating that he is aware and has been working with his officers to ensure that warnings or citations are issued appropriately. After further review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of January 15, 2019 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of December 2018 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of January 2019 were presented to Council as follows: General Expenditures, in the amount of \$1,453,893.43 and Scheduled Expenditures, in the amount of \$2,760.50 were presented to Council as per the following list.

Scheduled Expenditures Account

| | | | |
|------|----------------------|---------------------------|------------|
| 6317 | Garvin Boward Bietko | Geotech Engineering | \$810.50 |
| 6318 | JASE Construction | Grading Leaf Compost Site | \$1,950.00 |

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe that a voucher be drawn on the General Account in the amount of \$1,453,893.43 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$2,760.50. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of December 2018 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of December 2018 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$839.25 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of December 2018 was presented to Council. Chief English commended Sergeant. John Burlett for successfully completing a course in crisis negotiation hosted by the FBI Academy, and noted the difficulty of the course. Council thanked the Sergeant for his service. After review and discussion this report was ordered received and filed.

FIRE REPORT for the month of December 2018 was presented to Council. After review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of December 2018 was presented to Council. Mr. Schwend stated that leaf collection had reached completion, and operations were shifting towards snow removal. After some review and discussion this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of December 2018 were presented to Council. Mr. Schwend highlighted the upcoming zoning hearings on February 4, 2019. Council discussed the two cases that were to be brought before the board and expressed concern regarding the proposed LED sign to be installed at the Eat N Park location along Ohio River Boulevard, stating that the applicant would have a difficult time proving hardship to the Zoning Hearing Board for the four variances requested. Council directed Mr. Schwend to express their concerns when he appears at the zoning hearing. After discussion these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoepf opened the meeting for public comment on the topic of stormwater by reviewing the December MS4 report. Mr. Schwend commented that the 2019-2024 NPDES permit was approved by the Pennsylvania Department of Environmental Protection. With there being no further input, the report was ordered received and filed.

QVCOG EXECUTIVE DIRECTOR'S REPORT: for the month of December 2018 was presented to Council. After further discussion this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Correspondence was received from the Pennsylvania Department of Environmental Protection granting an extension to permit E02-1647 for the installation of stepping stones in the Walker Park Stream Crossing.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. William Lang – 617 Maple Lane
Mr. Timothy Hastings – Sewickley Academy

OLD BUSINESS: - No Old Business

NEW BUSINESS:

ACTION CONCERNING THE POSITION OF ADMINISTRATIVE ASSISTANT TO THE BOROUGH MANAGER: Mr. Schwend reviewed the application and hiring process for the Administrative Assistant position. He stated that over 90 candidates had submitted resumes for the position, and the field was narrowed down to five top candidates for initial interviews. After the second interview, Mr. Schwend had selected Ms. Ellen DeWeese as the top candidate for the position. Mr. Wilson and Mr. Aloe participated in the second interview, and recommended that Ms. DeWeese be offered the position as well. The Personnel Committee held a meeting prior to the Council meeting to discuss the process and set a compensation range. The Committee recommended an initial salary of \$39,000 annually, with the opportunity for a salary increase to \$42,000 annually pending a successful employee evaluation after the six month probationary period had concluded. After discussion, a motion was made by Mr. Wilson with a second from Mr. Hofmann to offer Ms. Ellen DeWeese the position of Administrative Assistant to the Borough Manager per the Committee's recommendation. All present voted unanimously in favor of the motion.

ACTION CONCERNING PURCHASE OF A 2020 FORD POLICE UTILITY INTERCEPTOR: Mr. Schwend stated that the 2013 Ford Police Interceptor was scheduled to be replaced in 2018, however due to a manufacturing issue, Ford was no longer producing 2019 Ford Police Interceptor vehicles. Mr. Schwend presented a proposal from Whitmoyer Ford Inc. for \$32,125.00 to furnish a 2020 vehicle, with delivery to take place in July 2019. Whitmoyer's quote was used as a piggyback from the COSTARS and SHACOG purchasing agreements. After discussion, a motion was made by Mr. Hofmann with a second from Mrs. Genter to purchase the vehicle from Whitmoyer Ford Inc. in the amount of \$32,125.00, and to solicit a trade in price and list the vehicle for public auction to see which garnered the highest price. All present voted unanimously in favor of the motion.

ACTION CONCERNING AN EXEMPTION FOR CONTRACTOR WORK HOURS IN THE BOROUGH: Mr. Schwend presented a letter from the ENT and Allergy Specialists of Western PA who are located in the Edgeworth Medical Commons on Ohio River Boulevard. The doctor's office will be remodeled, interior renovations only, and due to the nature of the practice the contractors cannot work during office hours. The requestor was seeking permission to work from 5:00 p.m. until 11:00 p.m. Monday through Friday, with normal work hours on Saturday and no Sunday work. Based on the description of the interior work, the location of the building and entrance to the building being on the opposite side of the building from the residential neighborhood, a motion was made by Mr. Aloe with a second from Mr. Hofmann to grant the exemption to contractor work hours, pending a specific start and end date be given to the Borough Manager. All present voted unanimously in favor of the motion.

OTHER BUSINESS:

BOROUGH MANAGER'S UPDATE: Mr. Schwend highlighted projects which were included in the 2019 budget and slated to begin in early 2019. Some projects include the completion of interior improvements in the Borough Building, completion of exterior painting at the Borough Building, a launch of the digital documentation software, streets signs throughout the Borough and a variety of other smaller projects. He also highlighted projects which have been sent out for bid, including LED lighting upgrades

in the Borough Building, emergency power backup for the traffic signals on the Boulevard, cleaning and lining of a sanitary sewer line on East Drive and the 2019 paving program. Mr. Schwend also highlighted that the professional staff would like to solicit bids for a sanitary sewer line repair on Oliver Road, bridge repairs on Beaver Road and stream bank restoration to take place along Creek Drive. A motion was made by Mr. Aloe with a second from Mr. Wilson to direct the professional staff to draft bid documents and solicit proposals for the above projects. All present voted unanimously in favor of the motion.

EXECUTIVE SESSION: - No Business

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:05 p.m.

John F. Schwend – Borough Manager/Secretary