

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 18, 2018

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Ms. Carrie Duffield, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mr. Gregory Marlovits, Borough Manager John F. Schwend, Mayor Gary L. Smith and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on November 20, 2018 were presented to Council. After some discussion, a motion was made by Mr. Aloe with a second by Mr. Wilson to approve the Regular Meeting Minutes from November 20, 2018. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of November 2018 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of December 18, 2018 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of November 2018 was presented to Council. After further review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of December 2018 were presented to Council as follows: General Expenditures, in the amount of \$169,478.62 and Scheduled Expenditures, in the amount of \$64,848.04 were presented to Council as per the following list.

Scheduled Expenditures Account

6307	EK Smith Landscape	Walker Park Design	\$1,475.00
6308	Garvin Boward Bietko	Geotech Engineering	\$365.50
6309	Horhut Tree Experts	Tree Pruning	\$19,845.00
6310	Lennon Smith Souleret	Engineering Fees	\$187.00
6311	Penn Landscape	Tree Planting	\$10,849.00
6312	Stefanik's Next Gen	LSCR Sewer Final	\$19,463.90
6313	Studio B	Wall Paper	\$5,862.14
6314	Tall Timber Tree Expert	Stump Removal	\$1,800.00
6315	Trans Associates	Engineering Fees	\$840.00
6316	Urban Forestry Consultants	Prof. Arborist Svc.	\$4,187.00

After some discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann that a voucher be drawn on the General Account in the amount of \$169,478.62 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$64,848.04. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of November 2018 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of November 2018 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$415.99 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of November 2018 was presented to Council. Chief English stated that he had hired a retired State Trooper to fill a part time vacancy in the Police Department, and may need to hire an additional part time officer as well. After review and discussion this report was ordered received and filed.

FIRE REPORT for the month of November 2018 was presented to Council. After review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of November 2018 was presented to Council. Mr. Wilson suggested that the catch basins along Beaver Road may be clogged with leaves and requested that the Public Works Department look into the matter. Mr. Schwend advised that he will have the crew monitor the basins for any clogs and debris. After some review and discussion this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of November 2018 were presented to Council. After discussion these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoepf opened the meeting for public comment on the topic of stormwater by reviewing the November MS4 report. With there being no further input, the report was ordered received and filed.

QVCOG EXECUTIVE DIRECTOR'S REPORT: for the month of November 2018 was presented to Council. Mr. Aloe inquired about the future of the recycling program, and noted that many municipalities have stopped accepting certain plastics and glass. Mr. Schwend advised that the current waste contract has three more years until it expires, and revised recyclable materials may need to be addressed at that time. Mr. Aloe and Ms. Duffield suggested educating the public about which types of materials should and should not be recycled. After further discussion this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Minutes from the Leetsdale Municipal Authority were received.
- C. Correspondence was received from the Quaker Valley School District stating that they had approved purchase of the final parcel needed for the site of a new high school
- D. Correspondence was received from the Edgeworth Club indicating that the Club no longer wishes to be a polling place for elections. Council discussed where the new polling place may be located. Mr. Schwend stated he would keep council and the residents apprised of the new polling location.
- E. Correspondence was received from the office of Rep. Valerie Gaydos, inviting members of Council to attend the swearing-in ceremony on Tuesday January 1st.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. William Lang – 617 Maple Lane

OLD BUSINESS:

ACTION CONCERNING FINAL 2019 BUDGET: Mr. Wilson stated that there had been no public comment at the Budget Hearing immediately prior to the Council meeting, and Mr. Schwend indicated that no changes or alterations had been made to the preliminary budget that had been reviewed in November. With no further input, a motion was made by Mr. Wilson, with a Second from Mr. Aloe to approve the 2019 Edgeworth Borough Budget as presented. All present voted unanimously in favor of the motion.

ACTION CONCERNING ORDINANCE 552 – FIXING THE TAX RATE FOR FISCAL YEAR 2019: Mr. Schwend stated that Ordinance 552 had been properly advertised, and Council had reviewed it in draft form at the November 2018 Council meeting. The tax rate remains unchanged at 4.15 mills, for the 16th consecutive year. A motion for a roll call vote to approve and enact Ordinance 552 was made by Mr. Aloe, with a second from Mr. Wilson. Mr. Schwend issued the roll call vote, and all members of Borough Council voted unanimously in favor of the motion.

ACTION CONCERNING FINAL PAYMENT FOR CONTRACT NO 14-S1, LITTLE SEWICKLEY CREEK SEWER EXTENSION: Mr. Schwend explained that the punch list items had been completed, and the contractor was seeking final payment. With change orders, the project came in under the original proposal, with a total cost of \$88,250. Mr. Schwend stated that based on the formula used to levy fees on the residents who abut the sewer line, each resident would be entitled to receive a refund proportionate to the change order reduction. After brief discussion, a motion was made by Mr. Aloe with a second from Mr. Hofmann to approve the final payment to Stefanik’s Next Generation Contracting in the amount of \$19,436.90. All present voted unanimously in favor of the motion.

PROPERTY COMMITTEE – REQUEST FOR FUNDING FROM FERN HOLLOW NATURE CENTER: Ms. Duffield informed Council that the Property Committee had discussed this request, and was not able to come to a unanimous recommendation. Two members of the Committee, Ms. Duffield and Mr. Aloe, felt that the request should be denied, and that the Borough should not make charitable contributions on behalf of the residents using tax dollars, but rather to encourage individual support from Borough residents. Mr. Wilson expressed his opinion that the request appeared to be reasonable and would benefit many Borough residents. Mr. Wilson suggested that in the future a committee made up of residents from the Borough be used to screen donation requests, and to make recommendations to Council for support. After discussion, a motion was made by Mr. Hofmann with a second from Ms. Duffield to accept the recommendation of the majority of the committee, and to deny the funding request. A vote was taken, and all members of Council voted in the affirmative, with the exception of Mr. Wilson who voted nay.

NEW BUSINESS:

DISCUSSION REGARDING STANDING WATER BEHIND HOMES ON OLIVER ROAD: Mr. Hoeppe stated that he and Mr. Wilson had discussed the standing water located behind the homes on Oliver Road, between Oliver and Beaver Roads. This water has been standing for a majority of the 2018 year. Mr. Hoeppe discussed that in the past, an open channel used to exist along the back of the homes, and that sometime in the past the homeowners installed a pipe to act as a holding tank for the water and to act as a drain. Discussion continued regarding any maintenance of the pipe by the homeowners. Mr. Schwend indicated that he had discussed this situation with the Borough Engineer and the Solicitor, and the issue of the pipe, its maintenance and condition were private party matters of which the Borough had no involvement.

ACTION CONCERNING RESOLUTION 2018-03 – ELIMINATION OF CONTRIBUTIONS TO THE POLICE PENSION PLAN: A Resolution of the Borough of Edgeworth eliminating the member contributions to the Police Pension Plan was presented to Council. After discussion, a motion was made by Mr. Hofmann, seconded by Mr. Aloe, to adopt Resolution No. 2018-03 eliminating contributions by participants under the Borough Police Pension Plan. The motion was carried by all in attendance.

ACTION CONCERNING RESIDENT APPOINTMENTS TO BOARDS AND COMMISSIONS: Mr. Wilson stated that the Personnel Committee had reviewed and recommended the listed appointments to the following boards and commissions:

Building Code Board of Appeals	Mr. Jeffery Murray	Term ending 12/31/2021
Leetsdale Municipal Authority	Mr. Benjamin Yocca	Term Ending 12/31/2023
Planning Commission	Mr. David Martin	Term Ending 12/31/2022
Civil Service Commission	Mr. David T. Aloe	Term Ending 12/31/2024
Civil Service Commission	Mr. Kolia O'Connor	Term Ending 12/31/2022
Zoning Hearing Board	Mr. David Genter	Term Ending 12/31/2021
Zoning Hearing Board	Ms. Robin Pesa	Term Ending 12/31/2021

A motion was made by Mr. Hofmann with a second by Mr. Marlovits to approve the proposed list of appointed officials and their terms. The motion was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF LEETSDALE MUNICIPAL AUTHORITY TO ACT AS THE BOROUGH’S BILLING AND COLLECTION AGENT FOR 2019 SEWER CHARGES: Mr. Schwend presented a letter from the Leetsdale Municipal Authority requesting written consent from the Borough to act as the billing and collection agent for sewer charges in 2019. After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe to appoint the Leetsdale Municipal Authority as the Borough’s Billing and Collection Agent for 2019 Sewer Charges. The motion was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF BOROUGH ENGINEER FOR 2019: Mr. Schwend presented Lennon, Smith, Souleret Engineering, Inc.’s fee schedule for 2019. Mr. Schwend stated that 2019 fees would remain at 2018 rates, representing the third year with no increase. After review and discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann, to appoint Lennon Smith Souleret Inc. as the Borough Engineer for 2019. The motion was unanimously carried by all in attendance.

ACTION CONCERNING THE ESTABLISHMENT OF COUNCIL MEETING DATES FOR 2019: Mr. Schwend presented a list of proposed meeting dates for 2019 with all regular meetings occurring on the third Tuesday of the month. After a brief discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to establish the following meeting dates for 2019 with a start time of 7:00 p.m. The motion was carried by all in attendance.

January 15, 2019	July 16, 2019
February 19, 2019	August 20, 2019
March 19, 2019	September 17, 2019
April 16, 2019	October 15, 2019
May 21, 2019	November 19, 2019
June 18, 2019	December 17, 2019

OTHER BUSINESS:

PUBLIC SAFETY COMMITTEE: Mr. Hofmann reported that the Public Safety Committee had received a request from Chief English to review the job description and duties of Sergeant John Burlett, and had proposed a wage increase of one dollar per hour. Based on increased responsibilities and duties within the police department due to various state and federal reporting requirements, and due to time commitments that Chief English has relative to the Pennsylvania State Chief's of Police Association, Sgt. Burlett was performing duties not originally included in his job description. The Committee reviewed this request, and stated that this wage increase request would be taken into consideration for the next police contract, which will be negotiated in 2019. Since the Sergeant had been performing these duties during 2018 without additional compensation, the Committee was recommending one time additional compensation of \$2,000 be issued to Sgt. Burlett. Based on his hours of service, this would be relatively equivalent to an additional \$.88 per hour in 2018. A motion was made by Mr. Hofmann with a second by Ms. Duffield to issue Sgt. John Burlett compensation of \$2,000.00 for his additional duties performed in 2018. All present voted unanimously in favor of the motion.

PUBLIC WORKS LABORER CONDITIONAL OFFER OF EMPLOYMENT: Mr. Schwend stated that he desired to present a conditional offer of employment to a candidate for the position of full-time public works laborer, and included a letter for Council's review stating the terms and conditions of employment. Joshua D. Nye was the applicant who was chosen by Mr. Gregorich and Mr. Schwend after two months of interviews and second interviews. After brief discussion, a motion was made by Mr. Hofmann with a second from Mr. Wilson the present the conditional offer of employment to Mr. Nye. All present voted unanimously in favor of the motion.

EXECUTIVE SESSION: Borough Council entered Executive Session to discuss a legal matter at 8:07 p.m., and returned to regular session at 8:17 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:18 p.m.

John F. Schwend – Borough Manager/Secretary