

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
November 20, 2018

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepf presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Mr. David T. Aloe, Ms. Carrie Duffield, Mr. Daniel S. Wilson, Mrs. Elizabeth H. Genter, Mr. Gregory Marlovits, Borough Manager John F. Schwend, Mayor Gary L. Smith and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on October 16, 2018 were presented to Council. After some discussion, a motion was made by Mr. Wilson with a second by Mr. Aloe to approve the Regular Meeting Minutes from October 16, 2018. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of October 2018 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of November 20, 2018 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of October 2018 was presented to Council. After further review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of November 2018 were presented to Council as follows: General Expenditures, in the amount of \$159,768.97 and Scheduled Expenditures, in the amount of \$60,102.56 were presented to Council as per the following list.

Scheduled Expenditures Account

6300	Ferrante Upholstering	Police Dept. Flooring	\$6,561.00
6301	Frew Inc.	Boiler Installation	\$34,826.66
6202	Hampton Concrete Products	Borough Bldg. Railing	\$3,035.00
6303	Lennon Smith Souleret	Engineering Services	\$3,680.90
6304	Mahala Office Furniture	Police Dept. Office Furniture	\$2,999.00
6305	Russ Mixer	Borough Bldg. Painting	\$9,000.00

After some discussion, a motion was made by Mr. Wilson with a second by Mr. Aloe that a voucher be drawn on the General Account in the amount of \$159,768.97 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$60,102.56. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of October 2018 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of October 2018 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,121.29 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of October 2018 was presented to Council. Chief English stated that he would be participating in upcoming festivities included in Sewickley's Light up Night which will take place on November 30, 2018. After review and discussion this report was ordered received and filed.

FIRE REPORT for the month of October 2018 was presented to Council. After review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of October 2018 was presented to Council. After some review and discussion this report was ordered received and filed. Mr. Schwend stated that leaf collection is expected to continue through the end of December. Mr. Schwend also highlighted various Borough Building projects, specifically the renovation of the Police Department, a new railing in front of the Borough Building's main entrance, and interior painting and new wallpaper on the second floor.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of October 2018 were presented to Council. Mr. Schwend mentioned the upcoming December 4, 2018 meeting of the Zoning Hearing Board, and stated he would email the decision to Council. After further discussion these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: President Hoepp opened the meeting for public comment on the topic of stormwater by reviewing the October MS4 report. With there being no further input, the report was ordered received and filed.

QVCOG EXECUTIVE DIRECTOR'S REPORT: for the month of October 2018 was presented to Council. Mr. Schwend stated that the annual COG dinner took place during October and both the Manager and Board of Directors meetings were postponed for the month. After further discussion this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received.
- B. Minutes from the Leetsdale Municipal Authority were received.
- C. Correspondence was received from the Pennsylvania Department of the Auditor General concerning Edgeworth Borough's 2017 Liquid Fuels Audit. Mr. Schwend stated that the Borough received an unmodified report for the 2017 Liquid Fuels Account. Borough Council ordered the report received and filed.
- D. Correspondence was received of the Fern Hollow Nature Center. Mrs. Jennifer Nastasi representing the Fern Hollow Nature Center, came before Borough Council seeking a monetary sponsorship from the Borough in order to facilitate program growth for all Edgeworth residents as well as residents throughout the Quaker Valley. Mrs. Christine Poluszejko, also representing the Fern Hollow Nature Center, discussed the organization as the environmental voice for the region and highlighted joint-municipal programs such as rain barrels and rain gardens that they have implemented recently. Mrs. Poluszejko stated that multiple municipalities have pledged financial sponsorship including Sewickley, Sewickley Heights, and Aleppo Township. Mr. Aloe inquired regarding the overall membership of Edgeworth residents within the organization. Mrs. Nastasi stated that data had not been gathered to evaluate participation rates by municipality, but highlighted the potential to compile such a list in the future. Mr. Aloe stated that he would be in favor of a nominal contribution to the Fern Hollow Nature Center if tangible evidence could be presented demonstrating benefits to Borough residents. Mr. Marlovits inquired regarding the

organization's involvement with local schools. Mrs. Poluszejko highlighted student summer internships as well as the annual "watershed wonders" event and the yearly stocking of Little Sewickley Creek. Mr. Wilson voiced his support of a financial sponsorship for the Fern Hollow Nature Center. President Hoepf directed the Property Committee to further review and discuss Edgeworth Borough's level of financial sponsorship for the Fern Hollow Nature Center

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Ms. Sam Cappazuto	Fern Hollow Nature Center
Mrs. Jennifer Nastasi	Fern Hollow Nature Center
Mrs. Christine Poluszejko	Fern Hollow Nature Center

OLD BUSINESS:

ACTION CONCERNING ORDINANCE NO. 551 – THE BOROUGH OF EDGEWORTH STORMWATER ORDINANCE: Mr. Schwend stated that the advertisement requirements and public comment period had been properly completed for adoption of Ordinance No. 551. Mr. Schwend briefly reviewed important updates concerning the new stormwater ordinance. Mr. Schwend stated that the professional staff recommends final approval of Ordinance No. 551 establishing a new stormwater ordinance. After further discussion a motion was made by Mr. Aloe with a second by Mr. Wilson to establish a roll call vote. A roll call vote was taken, with all present Council members voting in the affirmative, enacting Ordinance No. 551.

NEW BUSINESS:

ACTION CONCERNING 2019 PROPOSED BUDGET – AUTHORIZATION TO ADVERTISE BUDGET AND ORDINANCE NO. 552 SETTING THE TAX RATE FOR 2019: Mr. Wilson asked Mr. Schwend to briefly summarize the 2019 Budget. Mr. Schwend highlighted year over year increases in real estate tax revenue and discussed the expected construction of additional homes within the Borough in the coming year, which will further expand the tax base. Mr. Schwend also discussed a seven percent increase in health insurance rates for the Borough in 2019, stating that the increase should be less for the 2020 coverage period. Mr. Schwend also discussed a reserve fund established for anticipated repairs to the Beaver Road wall, as well as scheduled expenditures for the 2019 road paving program and sewer repairs. Mr. Wilson stated that the Finance Committee had reviewed the Budget, highlighting that the Budget is of a conservative nature and that the mileage rate is at an appropriate level and remains unchanged. After some discussion, a motion was made by Mr. Aloe with a second by Mr. Wilson to authorize advertisement of Ordinance No. 552 establishing the 2019 tax rate, and to advertise the 2019 Budget. All present voted in favor of the motion.

ACTION CONCERNING AGREEMENT WITH MAHER DUESSEL ESTABLISHING AUDITING SERVICES FOR 2018-2020: Mr. Wilson highlighted the positive experience that the Borough has had while using Maher Duessel as auditor over the last three years. Mr. Wilson stated that Maher Duessel's proposed rates for 2018 would remain the same while only increasing by two percent for 2019 and 2020. Mr. Wilson stated that the Finance Committee recommended accepting Maher Duessel's engagement letter for auditing services for the 2018-2020 time period. After some discussion a motion was made by Mr. Wilson with a second by Mr. Aloe to accept the three year engagement letter of Maher Duessel to remain as the Borough auditor through the year 2020. The motion was unanimously carried by all members in attendance.

ACTION CONCERNING REVISED INVESTMENT POLICY STATEMENT FOR UNIFORM AND NON UNIFORM PENSION PLANS: Mr. Wilson stated that the Finance Committee had met with Hefren-Tillotson concerning the revision of both the Police and General Pension investment policy statements. Mr. Wilson highlighted minor strategic adjustments that were recommended by members of the Committee, but emphasized that the same general growth strategy still applies to both plans. Mr. Wilson concluded by stating that the Finance Committee recommends approval of the revised investment policy statements. After some discussion, a motion was made by Mr. Wilson with a second by Mr. Aloe to approve the adoption of the revised Police and General investment policy statements. The motion was unanimously carried by all members in attendance.

ACTION CONCERNING RESOLUTION 2018-02 A RESOLUTION OF THE BOROUGH OF EDGEWORTH ESTABLISHING THE PROGRAM CRITERIA FOR THE VOLUNTEERING SERVICE CREDIT PROGRAM: Mr. Schwend stated that each year the Borough must approve a new Resolution as outlined in Ordinance No. 546 which established a volunteer service credit for active members of volunteer fire companies and nonprofit emergency medical service agencies. Mr. Schwend highlighted that the parameters of Edgeworth's volunteer service credit would remain the same as last year. Mr. Schwend concluded by stating that the Chief of the Cochran Hose Company would provide the Borough with a certified list of active members of the Department who are Borough residents and meet all qualifications set forth in the proposed Resolution. After some discussion a motion was made by Mr. Wilson with a second by Mr. Marlovits to approve Resolution 2018-02 establishing the criteria for the volunteer service credit program for 2018. The motion was unanimously carried by all members in attendance.

OTHER BUSINESS:

No other business was discussed.

EXECUTIVE SESSION: Borough Council entered Executive Session to discuss a personnel matter at 7:40 p.m., and returned to regular session at 7:55 p.m.

A motion was made by Mr. Wilson with a second by Mr. Aloe to increase the Borough Manager's salary by 4.5% for 2019, and to award the Borough Manager a \$5,000 bonus for 2018. The motion was unanimously carried by all in attendance.

There being no further business, the meeting on motion duly made and seconded was adjourned at 7:57 p.m.

John F. Schwend – Borough Manager/Secretary