

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
November 15, 2022

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mr. Gregory J. Marlovits, Mrs. Elizabeth H. Genter, Mrs. Katherine D. Larsen, and Borough Manager John F. Schwend.

MINUTES of the Regular Meeting held on October 18, 2022 were presented to Council. After discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to approve the Regular Meeting Minutes from October 18, 2022. All present voted in favor of the motion.

TREASURER'S REPORT for the month of October 2022 was presented to Council. Mr. Schwend noted that the pension fund transition from Hefren Tillotson to Baird was complete. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of November 15, 2022 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of October 2022 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of November 2022 were presented to Council as follows: General Expenditures, in the amount of \$155,722.40 and Scheduled Expenditures, in the amount of \$65,424.06 were presented to Council as per the following list.

Scheduled Expenditures Account

56	Garvin Boward Beitko	Engineering Fees	\$572.50
57	Home Depot	Sign Post Materials	\$371.22
58	JASE Construction Services	Beaver Road Wall Repair	\$5,000.00
59	L-TRON Corp.	Police Vehicle Printer	\$910.34
60	Lennon Smith Souleret	Engineering Fees	\$14,650.20
61	Penn Landscape and Cement	Sidewalk Repair	\$4,480.00
62	Robinson Pipe Cleaning	Chestnut Rd. Sewer Repair	\$2,625.00
63	Stefaniks Next Gen. Cont.	Chestnut Rd. Sewer Repair	\$36,814.80

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe that a voucher be drawn on the General Account in the amount of \$155,722.40, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$65,424.06. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of October 2022 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of October 2022 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$551.93 to the Borough for the month. After review and discussion, this report was ordered received and filed.

POLICE REPORT for the month of October 2022 was presented to Council. After review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of October 2022 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of October 2022 was presented to Council. Mr. Schwend stated that fall leaf collection is ongoing. After discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of October 2022 were presented to Council. After discussion, the reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION for the month of October 2022 was presented to Council. After discussion, the report was ordered received and filed.

QUAKER VALLEY COG REPORT for the month of October 2022 was presented to Council. After discussion, this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority meeting were received.
- B. Minutes from the Leetsdale Municipal Authority meeting were received.
- C. The Quaker Valley Ambulance Authority's audited financial statements and annual report were received.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. Hugh St. Martin	609 Maple Lane
Mr. Charles Harris	526 Irwin Drive
Ms. Jennifer Murdock	211 Orchard Lane

OLD BUSINESS:

No old business was discussed.

NEW BUSINESS:

ACTION CONCERNING 2023 PROPOSED BUDGET – AUTHORIZATION TO ADVERTISE BUDGET: Mr. Hofmann stated that the Finance Committee met to review the proposed 2023 budget. For the twentieth consecutive year, no property tax increase is proposed. Mr. Hofmann highlighted scheduled expenditure funds reserved for repairs to Beaver Road bridge, sewer lining on Church Lane, security upgrades to the Police Dispatch office, and upgraded public works equipment. Mr. Charles Harris inquired about Allegheny County's ongoing litigation regarding common level ratio factors in property assessments. Mr. Schwend explained that the litigation could impact property assessments and tax refunds in upcoming years. After discussion, a motion was made by Mr. Aloe with a second from Mrs. Larsen to authorize the advertisement of the 2023 budget. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2022-05 – ESTABLISHING THE CRITERIA FOR THE VOLUNTEER SERVICE CREDIT PROGRAM: Mr. Schwend stated that the resolution allows for residents who serve as volunteer firefighters to receive earned income tax credit and a real estate tax

reduction. After discussion, a motion was made by Mr. Hofmann with a second from Mr. Marlovits to approve Resolution 2022-05, establishing the criteria for the volunteer service credit program. Mr. Hoeppe, Mrs. Genter, Mr. Hofmann, Mr. Marlovits, and Mrs. Larsen voted in favor of the motion, while Mr. Aloe abstained.

ACTION CONCERNING RESOLUTION 2022-06 – ACT 57 OF 2022 PROPERTY TAX FEES: Mr. Schwend explained that due to recent changes to the state tax collection law, the resolution waives late fees and other penalties for property owners who did not receive tax notices, or payment was missed due to transfer of a deed. Mr. Schwend stated that the resolution ensures the Borough remains compliant with state law. After brief discussion, a motion was made by Mr. Aloe with a second from Mrs. Larsen to approve Resolution 2022-06, regarding property tax fees. All present voted in favor of the motion.

ACTION CONCERNING REVISED AGREEMENT WITH THE COCHRAN HOSE CO. OF SEWICKLEY BOROUGH: Mr. Schwend stated that he discussed the current fire services agreement with Cochran Hose Co. Chief Shayne Quinn. Under the proposed agreement, the Borough would contribute \$75,000 per year, beginning in 2023, with a contract length of five years. After brief discussion, a motion was made by Mr. Hofmann with a second from Mrs. Genter to approve the revised agreement with Cochran Hose Co. Mr. Hoeppe, Mrs. Genter, Mr. Hofmann, Mr. Marlovits, and Mrs. Larsen voted in favor of the motion, while Mr. Aloe abstained.

OTHER BUSINESS:

SIDEWALK REPAIRS NEAR STREET TREES: Mr. Schwend stated that Mr. Wilson wishes to discuss sidewalks in need of repair due to street trees. Since Mr. Wilson was not in attendance, Council tabled the discussion for the December 2022 meeting.

RFP FOR ACTUARIAL SERVICES AND PENSION FUND MANAGEMENT: Mr. Schwend stated that the Finance Committee met to discuss current actuarial services and pension fund management, and decided to begin the Request for Proposal process. The RFP for each service will be advertised in the newspaper of record, and a consultant will be hired to assist with the pension fund manager selection. Each process should be complete within the first quarter of 2023. After brief discussion, Council thanked Mr. Schwend for the update.

EXECUTIVE SESSION: Council entered executive session to discuss personnel matters at 7:42 p.m., and returned to Regular Session at 8:05 p.m. Upon returning to regular session, a motion was made by Mr. Aloe with a second from Mrs. Genter to enact the following:

1. Public Works employees using their own cell phones shall be entitled to a \$20 per pay period supplement,
2. Any Borough Employee who completely opts out of Borough Healthcare Coverage shall be entitled to a \$300 per pay period supplement,
3. Lead Dispatcher Dan Boyles will receive a one-time bonus of \$500 for work completed in 2022,
4. Borough Manager John Schwend will receive a one-time bonus of \$5,000 for work completed in 2022,
5. The 2023 salary of the Administrative Assistant and Borough Manager shall be set at \$50,000 and \$105,000 respectively.

After brief discussion, all present voted in favor of the motion.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:10 p.m.

John F. Schwend – Borough Manager