

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
July 18, 2023

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoepp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mrs. Elizabeth H. Genter, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas representing the Borough Solicitor.

MINUTES of the Regular Meeting held on June 20, 2023 were presented to Council. After discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to approve the Regular Meeting Minutes from June 20, 2023. All present voted in favor of the motion.

TREASURER'S REPORT for the month of June 2023 was presented to Council. After brief discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of June 2023 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of July 2023 were presented to Council as follows: General Expenditures, in the amount of \$250,217.58 and Scheduled Expenditures, in the amount of \$15,980.00 were presented to Council as per the following list.

<u>Scheduled Expenditures Account</u>			
112	Davey Tree Expert Co.	Street Tree Pruning	\$2,562.00
113	Garvin Boward Beitko	Engineering Fees	\$1,146.00
114	PlanIt Geo	Street Tree Inventory	\$7,782.00
115	Tall Timber Tree Experts	Stump Grinding	\$2,700.00
116	Universal Information Systems	Laptop Computer	\$1,590.00
117	WB Mason	Public Works Desk	\$200.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mrs. Genter that a voucher be drawn on the General Account in the amount of \$250,217.58, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$15,980.00. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of June 2023 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of June 2023 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$630.00 to the Borough for the month. After discussion, this report was ordered received and filed.

POLICE REPORT for the month of June 2023 was presented to Council. After discussion, this report was ordered received and filed.

FIRE REPORT for the month of June 2023 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of June 2023 was presented to Council. Mr. Schwend stated that the sewer push camera was delivered and the Public Works staff was trained on its operation. After discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of June 2023 were presented to Council. After discussion, the reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION for the month of June 2023 was presented to Council. After discussion, the report was ordered received and filed.

QUAKER VALLEY COG REPORT for the month of June 2023 was presented to Council. After discussion, this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority meeting were received.
- B. An invitation for meet and greet events was received from Rep. Valerie Gaydos' office.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. Dan Kudirka – 217 Chestnut Road
Ms. Mercedes Burgh – 208 Quaker Road
Mr. Charles Harris and Ms. Darlene Nowak – 526 Irwin Drive
Mr. Ralph Ramanna – Beaver, PA

OLD BUSINESS:

STREETS COMMITTEE – PROPOSED BIKE TRAIL: Mr. Aloe stated that the Streets Committee met to discuss the bike trail proposed by Mr. John Orndorff at the previous meeting. The Committee reviewed all possible routes, as well as safety, liability, and residents' concerns, and ultimately determined that it is in the best interest of the community and residents to take no action. After brief discussion, a motion was made by Mr. Aloe with a second from Mr. Hofmann to take no action on the matter. All present voted in favor of the motion.

NEW BUSINESS:

ACTION CONCERNING RESOLUTION 2023-03 – APPROVING AND ADOPTING AN EMERGENCY OPERATIONS PLAN FOR THE BOROUGH OF EDGEWORTH: Mr. Schwend explained that the Borough must adopt an Emergency Operations Plan every two years in order to remain compliant with state and federal emergency management requirements. Mr. Alex Clifford, the Borough's summer intern, stated that he assisted with reviewing the previous emergency operations plan, and ensured that all contact information, local resources, and other details are up to date. After discussion, a motion was made by Mr. Hofmann with a second from Mr. Aloe to adopt Resolution 2023-03, approving and adopting the Borough's Emergency Operations Plan. All present voted in favor of the motion.

POLICE POLICY MANUAL UPDATE: Chief Burlett stated that prior to receiving the mobile fingerprint scanning unit as provided by the Quaker Valley COG, the Pennsylvania State Police require that the Borough's police policy manual be updated to include language about the proper training, use, and documentation procedures for the scanner. Mr. Hofmann asked whether the technology automatically produces match information for scanned fingerprints. Chief Burlett explained that records are generated for any potential match, and will greatly assist police departments in the COG. After further discussion, a

motion was made by Mr. Aloe with a second from Mrs. Genter to approve the update to the police policy manual regarding the mobile fingerprint scanning unit. All present voted in favor of the motion.

INVESTMENT POLICY STATEMENT UPDATE: Mrs. Genter stated that the Finance Committee met with Mr. Chris Brokaw from AndCo, the Borough's new pension fund manager, to discuss asset allocations and the investment policy statements for each plan. The draft investment policy statements contain some modifications with respect to benchmark ranges and limitations on investment options. Mr. Hofmann expressed confidence with Mr. Brokaw and AndCo, and stated that the pension funds will remain in good health. Mrs. Genter stated that after reviewing each draft statement, the Committee recommended approval. After further discussion, a motion was made by Mrs. Genter with a second from Mr. Aloe to adopt the revised investment policy statements for the general pension and police pension plans. All present voted in favor of the motion.

ACTION CONCERNING LINE STRIPING ON OHIO RIVER BOULEVARD: Mr. Schwend explained that PennDOT recently repainted lines on Ohio River Boulevard, however crosswalks, stop bars and turning arrows are the responsibility of the Borough. A quote was received from Parking Lot Painting, under the SHACOG shared pricing agreement, to paint crosswalks, stop bars and turning arrows with thermoplastic paint in the amount of \$22,205.00. Mr. Schwend explained that this type of paint is more durable and lasts for approximately five years. After brief discussion, a motion was made by Mr. Hofmann with a second from Mr. Aloe to approve the quote in the amount of \$22,205.00 from Parking Lot Painting to paint crosswalks, stop bars and turning arrows on Ohio River Boulevard. All present voted in favor of the motion.

OTHER BUSINESS:

SIDEWALK REPAIR PROGRAM UPDATE: Mr. Alex Clifford provided an update to the status of the sidewalk repair program. He stated that all sidewalks in need of repair were marked, and affected residents received correspondence with repair options and pricing. Approximately 141 properties received repair notices, and the professional staff has met with some residents to discuss their specific concerns and options. The Borough's contractor will begin work in early August, and numerous residents have already elected to utilize this option. After brief discussion, Council thanked Mr. Clifford for the update.

MANAGER'S UPDATE: Mr. Schwend gave an overview of various topics. Ascend Wellness Holdings requested a time extension for their conditional use and land development applications until the September Council meeting. The transfer of pension plan assets from Baird to AmeriServe, the custodian for the plans, will occur over the coming week and will be complete by mid-August. Progress toward agreements with neighbors concerning the Beaver Road Wall easement has occurred. The Personnel Committee is seeking interested residents to fill the vacancy of Zoning Hearing Board alternate, and a replacement for the Edgeworth Municipal Authority Board, and the Public Safety Committee will meet to review requests from the police collective bargaining unit for contract negotiations. Finally, a bid opening for the Pine Road culvert repair will take place in late July, and the Edgeworth Club is reviewing the Borough Engineer's estimate for relocating a sewer line located beneath the Club's swimming pool. Mr. Hofmann asked what responsibility the Borough has regarding the sewer relocation. Mr. Schwend explained that the line carries flow from multiple neighborhoods uphill from the Edgeworth Club, and the Borough owns and must maintain the line. Mr. Schwend noted that the Edgeworth Club will be approaching the Sewers Committee to discuss cost sharing. After further discussion, Council thanked Mr. Schwend for the update.

EXECUTIVE SESSION:

Council entered Executive Session at 7:37 p.m. to discuss legal matters, and returned to regular session at 8:07 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:08 p.m.

John F. Schwend – Borough Manager