

EDGEWORTH BOROUGH COUNCIL  
ORGANIZATION MEETING MINUTES  
JANUARY 16, 2024

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MEETING was called to order at 7:00 p.m. with the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepp, Mr. Ivan T. Hofmann, Mr. Gregory J. Marlovits, Mrs. Elizabeth H. Genter, Mrs. Kathernie D. Larsen, Rev. Rebecca M. Cartus, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

OATHS OF OFFICE FOR NEWLY ELECTED OFFICIALS: Mayor Smith administered the Oaths of Office to the following Members of Council: Mr. Gregory J. Marlovits, Mrs. Elizabeth H. Genter, and Rev. Rebecca M. Cartus, and to the Tax Collector, Mr. Hugh St. Martin.

ELECTION OF COUNCIL PRESIDENT: Mr. Hofmann nominated Mr. Joseph T. Hoepp as Council President with Mr. Marlovits seconding the motion. The motion was carried by all in attendance. With all members of Council voting, Mr. Joseph T. Hoepp was unanimously elected President of Council. Mr. Hoepp thanked Council for their vote of confidence.

ELECTION OF VICE-PRESIDENT: After some discussion, President Hoepp nominated Ivan T. Hofmann as Council Vice-President. The motion was seconded by Mrs. Genter and unanimously carried by all in attendance. With all members of Council voting, Mr. Ivan T. Hofmann was unanimously elected Vice-President of Council. Mr. Hofmann thanked Borough Council for their vote of confidence.

APPOINTMENTS: The motion of Mr. Hofmann, seconded by Mr. Marlovits, to make the following appointments for the year 2024, was unanimously carried.

Borough Secretary – John F. Schwend  
Assistant Secretary – Ellen E. Politi  
Treasurer – John F. Schwend  
Borough Manager – John F. Schwend  
Assistant Borough Manager – Ellen E. Politi  
Solicitor – Philip J. Weis  
Engineer – Lennon, Smith, Souleret Engineering  
Zoning Officer – John F. Schwend  
Assistant Zoning Officer – Ellen E. Politi  
Building and Plumbing Official – James D. Vicheck  
Sewage Enforcement Officer – Lennon, Smith, Souleret Engineering  
Alternate Sewage Enforcement Officer – Allegheny County Health Department  
3<sup>rd</sup> Party Code Official – PCS Inc., MDIA, & Steel City Inspection Agency  
Emergency Management Coordinator – John F. Schwend  
Earned Income Tax Collector – Keystone Collections Group  
Local Service Tax Collector – Keystone Collections Group  
Business Privilege Tax Collector – Keystone Collections Group  
Delinquent Real Estate Tax Collector – Jordan Tax Service  
Deputy Real Estate Tax Collector – Jordan Tax Service

Sustainability Coordinator – Ellen E. Politi  
Quaker Valley COG Delegate – Joseph T. Hoepf  
Quaker Valley COG Alternate Delegate – John F. Schwend  
Allegheny County Boroughs Association Delegate – John F. Schwend  
Allegheny County Boroughs Association Alternate Delegate – Joseph T. Hoepf  
Official Newspaper – Pittsburgh Post-Gazette Xtra Local North  
Right to Know Officer – Ellen E. Politi  
Flood Plain Administrator – John F. Schwend  
MS4 Administrator – Ellen E. Politi

There being no further business, the meeting on motion duly made and seconded was adjourned at  
7:08 p.m.

John F. Schwend  
Borough Secretary