

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 16, 2025

MEETING was called to order at 7:00 p.m. with Council President Joseph T. Hoeppe presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoeppe, Mr. Ivan T. Hofmann, Mr. Gregory J. Marlovits, Mrs. Elizabeth H. Genter, Mrs. Katherine D. Larsen, Ms. Rebecca Mahr Cartus, Mayor Gary L. Smith, Borough Manager Ellen E. Politi, and Mr. Brendan Lucas representing the Borough Solicitor.

Mrs. Politi announced that Borough Council held an Executive Session on Tuesday, December 16, 2025 from 6:00 pm to 6:45 pm to discuss a Personnel Matter.

MINUTES of the Regular Meeting held on November 18, 2025 were presented to Council. After discussion, a motion was made by Mr. Hofmann with a second by Mrs. Larsen to approve the Regular Meeting Minutes from November 18, 2025. All present voted in favor of the motion.

TREASURER'S REPORT for the month of November 2025 was presented to Council. After discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of November 2025 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of November 2025 were presented to Council as follows: General Expenditures, in the amount of \$185,342.15 and Scheduled Expenditures, in the amount of \$11,365.25 were presented to Council as per the following list.

<u>Scheduled Expenditures Account</u>			
296	Davey Tree Expert Co	Arborist Fees	\$2,175.00
297	Lennon Smith Souleret	Engineering Fees	\$5,590.25
298	Pittsburgh Socialights	Tree Lights	\$3,600.00

After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits that a voucher be drawn on the General Account in the amount of \$185,342.15, and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$11,365.25. The motion was unanimously carried by all members in attendance.

REAL ESTATE TAX COLLECTOR'S REPORT for the month of November 2025 was presented to Council. Jordan Tax Service reported collecting real estate taxes in the amount of \$40,717.82. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of November 2025 was presented to Council. District Justice Guiseppe Roselli, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,857.14 to the Borough for the month. After discussion, this report was ordered received and filed.

POLICE REPORT for the month of November 2025 was presented to Council. Chief Burlett reported that the department had been awarded a Platinum Plaque by AAA for traffic enforcement and accident reduction due to their participation in the West Hills DUI Task Force in 2025. He also stated traffic on Chestnut Road had diminished following the reopening of Way Hollow

Road. The department has continued to monitor speed on Way Hollow Road. After further review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of November 2025 was presented to Council. After review and discussion, this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of November 2025 was presented to Council. Mr. Hoeppe complimented the department on their hard work completing snow removal after a recent storm. After review and discussion, this report was ordered received and filed.

BUILDING PERMIT AND ZONING PERMIT REPORTS for the month of November 2025 were presented to Council. After discussion, the reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION for the month of November 2025 was presented to Council. After discussion, the report was ordered received and filed.

QUAKER VALLEY COG REPORT for the month of November 2025 was presented to Council. After discussion, this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority meeting were received.
- B. Minutes from the Leetsdale Municipal Authority meeting were received.
- C. The resignation of Mr. Dennis Zeitler from the Edgeworth Municipal Authority was received. Council thanked Mr. Zeitler for his service.
- D. The GEDTF grant audit for the Beaver Road retaining wall project was received.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

Mr. Hugh St. Martin – 609 Maple Lane
Mr. Charles Harris – 526 Irwin Drive

OLD BUSINESS:

ACTION CONCERNING FINAL 2026 BUDGET: Mr. Hoeppe stated that a public hearing on the budget was held prior to the meeting and asked whether any members of Council had final questions or comments regarding the 2026 budget. With no further discussion, a motion was made by Mrs. Larsen with a second from Mrs. Genter for a roll call vote on the 2026 budget. Mrs. Politi called the roll and all members present voted in favor of adopting the 2026 budget.

NEW BUSINESS:

ACTION CONCERNING DRAFT ORDINANCE NO. 563 – AN AMENDMENT TO THE WEEDS ORDINANCE: Mrs. Politi stated that this Draft Ordinance contained the changes discussed at the November Council meeting, including grass height regulations, stricter weed control measures, and potential exceptions. After brief discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits to authorize the advertisement of Draft Ordinance 563. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2025-10 – FIXING THE TAX RATE FOR FISCAL YEAR 2026: Mr. Hoeppe noted that 2026 will be the twenty-third consecutive year without a tax increase. After brief discussion, a motion was made by Mr. Marlovits with a second by Ms. Mahr-Cartus to approve

Resolution 2025-10, fixing the tax rate for fiscal year 2026 at 4.15 mills. All present voted in favor of the motion.

ACTION CONCERNING RESOLUTION 2025-11 – ELIMINATING CONTRIBUTIONS BY PARTICIPANTS UNDER THE BOROUGH POLICE PENSION PLAN: Mrs. Politi stated that this resolution eliminates police officer contributions into the pension plan under the provisions of Act 600, which is effective for one year. After brief discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits to approve Resolution 2025-11, eliminating police contributions into the pension plan. All present voted in favor of the motion.

ACTION CONCERNING APPOINTMENT OF THE LEETSDALE MUNICIPAL AUTHORITY TO ACT AS THE BOROUGH’S BILLING AND COLLECTION AGENT FOR 2026 SEWER CHARGES: Mrs. Politi presented a letter from the Leetsdale Municipal Authority requesting written consent to act as the billing and collection agent for sewer charges in the Borough in 2026. After brief discussion, a motion was made by Mr. Hofmann with a second by Mrs. Larsen to appoint the Leetsdale Municipal Authority as the Borough’s billing and collection agent for 2026 sewer charges. All present voted in favor of the motion.

ACTION CONCERNING APPOINTMENT OF THE BOROUGH ENGINEER FOR 2026: Mrs. Politi presented the Lennon Smith Souleret Engineering Inc. fee schedule for 2026, reflecting no significant increases in rates or fees. After brief discussion, a motion was made by Mr. Marlovits with a second by Mrs. Larsen to appoint Lennon Smith Souleret Engineering Inc. as the Borough Engineer for 2026. All present voted in favor of the motion.

ACTION CONCERNING THE ESTABLISHMENT OF COUNCIL MEETING DATES FOR 2026: Mrs. Politi provided a list of proposed meeting dates for 2026, each occurring on the third Tuesday of every month beginning at 7:00 PM. After review, a motion was made by Ms. Mahr-Cartus with a second by Mr. Hoepp to establish the following meeting dates for 2026, beginning at 7 PM. All present voted in favor of the motion.

January 20, 2026	July 21, 2026
February 17, 2026	August 18, 2026
March 17, 2026	September 15, 2026
April 21, 2026	October 20, 2026
May 19, 2026	November 17, 2026
June 16, 2026	December 15, 2026

ACTION CONCERNING RESIDENT APPOINTMENTS TO BOARDS AND COMMISSIONS: Mrs. Politi provided a list of residents who serve on various boards and commissions in the Borough with terms expiring at the end of 2025. Each resident agreed to serve another term with the exception of Mr. Dennis Zeitler, who vacated his seat on the Edgeworth Municipal Authority. Mr. Hofmann stated he had interviewed Mr. Evan McClung and found him to be enthusiastic, eager to contribute, and a suitable replacement for Mr. Zeitler. After brief discussion, a motion was made by Mr. Hofmann with a second by Mrs. Larsen to approve the following list of appointments and their terms.

Building Code Board of Appeals:	Mr. Neil Napolitano	Term Ending 12/31/2028
Leetsdale Municipal Authority:	Mr. Hugh St. Martin	Term Ending 12/31/2030
Planning Commission:	Mr. Patrick Keane	Term Ending 12/31/2029
Shade Tree Commission:	Mr. Greg Marlovits	Term Ending 12/31/2030
Zoning Hearing Board:	Mr. Robert Weinberg	Term Ending 12/31/2028
Edgeworth Municipal Authority:	Mr. Evan McClung	Term Ending 12/31/2030

ACTION CONCERNING ADOPTION OF THE 2021 UNIFORM CONSTRUCTION CODE OF PENNSYLVANIA: Mrs. Politi explained that the Borough is currently operating under the 2017 Uniform Construction Code regulations for building compliance and must now adopt the 2021 UCC guidelines to comply with state regulations. She stated that there were no major updates or changes. Mr. Hofmann inquired as to whether Mr. Vicheck was up-to-date on his testing and qualifications with the new regulations and Mrs. Politi stated that he was. After brief further discussion, a motion was made by Mr. Marlovits with a second by Mr. Hofmann to adopt the 2021 Uniform Construction Code of Pennsylvania. All present voted in favor of the motion.

OTHER BUSINESS:

PERSONNEL MANUAL UPDATE: Mrs. Politi stated that the significant changes in the update included a move from vacation, personal, and sick time off to all paid days off, and the addition of short-term disability for non-uniform, full-time employees. She stated that these changes had been discussed with and recommended by the Personnel Committee. Employees will contribute 50% of the cost of the short-term disability coverage. Mr. Hofmann stated that these changes were fair and equitable. Ms. Brown added that she had worked with the Borough Solicitor to also include a new Generative Artificial Intelligence Policy in the manual update. After brief further discussion, a motion was made by Mr. Hofmann with a second by Mrs. Larsen to approve the personnel manual update as presented. All present voted in favor of the motion.

EXECUTIVE SESSION: Council entered Executive Session to discuss a personnel matter at 7:40 p.m., and returned to Regular Session at 8:16 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:16 p.m.

Ellen E. Politi – Borough Manager