

EDGEWORTH BOROUGH COUNCIL
ORGANIZATION MEETING MINUTES
JANUARY 16, 2018

MEETING was called to order at 7:00 p.m. the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mrs. Carrie A. Duffield, Mr. Daniel Wilson, Mrs. Elizabeth H. Genter, Borough Manager John F. Schwend, and Mr. Brenden Lucas, Esq., representing the Borough Solicitor.

OATHS OF OFFICE were taken at 7:02 p.m. by the following:

Members of Council – Mr. Daniel Wilson, Mrs. Carrie A. Duffield,
Mrs. Elizabeth Genter, Mr. Ivan T. Hofmann, & Mr. Joseph Hoepf

NOMINATION OF PRESIDENT PRO-TEMPORE: Mr. Schwend stated that Mayor Smith would be unavailable for the meeting and highlighted that a President Pro-Tempore needed to be appointed to lead the Organizational Meeting. After some discussion, a motion was made by Mrs. Duffield with a second from Mr. Hofmann to appoint Mr. David Aloe as President Pro-Tempore. The motion was carried by all members in attendance

OATHS OF OFFICE FOR NEWLY ELECTED OFFICIALS: As a notary public, Borough Manager John F. Schwend administered the Oaths of Office.

ELECTION OF COUNCIL PRESIDENT: President Pro-Tempore Aloe began discussion by nominating Mr. Joseph Hoepf as Council President with Mr. Hofmann seconding the motion. The motion was carried by all in attendance. With all members of Council voting (except Mr. Hoepf), Joseph T. Hoepf was unanimously elected President of Council for the year 2018. Mr. Joseph T. Hoepf thanked Council for their vote of confidence.

ELECTION OF VICE-PRESIDENT: After some discussion, President Hoepf nominated David T. Aloe as Council Vice-President. The motion was seconded by Mr. Hofmann and unanimously carried by all in attendance. With all members of Council voting (except Mr. Aloe), David T. Aloe was unanimously elected Vice-President of Council for the year 2018. Mr. Aloe thanked Borough Council for their vote of confidence.

APPOINTMENTS: The motion of Mr. Aloe, seconded by Mrs. Genter, to make the following appointments for the year 2018, was unanimously carried.

Borough Secretary – John F. Schwend
Assistant Secretary – Patrick M. Connors
Treasurer – John F. Schwend
Borough Manager – John F. Schwend
Solicitor – Philip J. Weis
Engineer – Lennon, Smith, Souleret Engineering
Zoning Officer – John F. Schwend
Building and Plumbing Official – Frederick R. Gregorich
Sewage Enforcement Officer – Lennon, Smith, Souleret Engineering

Alternate Sewage Enforcement Officer – Allegheny County Health Department
3rd Party Code Official – Code.sys, MDIA, & Steel City Inspection Agency
Emergency Management Coordinator – John F. Schwend
Earned Income Tax Collector – Keystone Collections Group
Local Service Tax Collector – Keystone Collections Group
Business Privilege Tax Collector – Keystone Collections Group
Delinquent Real Estate Tax Collector – Jordan Tax Service
Quaker Valley COG Delegate – Joseph T. Hoopp
Quaker Valley COG Alternate Delegate – John F. Schwend
Allegheny County Boroughs Association Delegate – John F. Schwend
Allegheny County Boroughs Association Alternate Delegate – Joseph T. Hoopp
Official Newspaper – Pittsburgh Post-Gazette Xtra Local North (alternate: Allegheny
County Times)
Right to Know Officer – John F. Schwend

There being no further business, the meeting on motion duly made and seconded was adjourned at
7:06 p.m.

John F. Schwend
Borough Secretary