

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 19, 2017

MEETING was called to order at 7:30 p.m. with Council President Joseph T. Hoopp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoopp, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mrs. Elizabeth H. Genter, Mrs. Carrie Duffield, Mr. Daniel S. Wilson, Mayor Gary L. Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on November 21, 2017 were presented to Council. After discussion, a motion was made by Mr. Aloe with a second by Mrs. Duffield to approve the Regular Meeting Minutes from November 21, 2017. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of November 2017 was presented to Council. After further review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of December 19, 2017 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of November 2017 was presented to Council. After further review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of December 2017 were presented to Council as follows: General Expenditures, in the amount of \$170,877.87 and Scheduled Expenditures, in the amount of \$419,439.70 were presented to Council as per the following list.

Scheduled Expenditures Account

6228	Bob Johnson's Computers	Police Computer	\$2,469.96
6229	Day Ford Inc.	Police Vehicle	\$36,630.00
6230	Foresite Signs	Sign Posts	\$7,122.00
6231	Front Line Flagging	Beaver Rd. Wall	\$2,376.00
6232	Garvin Boward Beitko	Engineering Fee	\$286.75
6233	Mele & Mele Inc.	2017 Road & Wall Program	\$311,305.24
6234	Penn Landscape and Cement	2017 Sidewalk Program	\$19,108.00
6235	Swede Construction Corp	P.W. Salt Shed	\$31,252.50
6236	UIS, Inc.	Police Computer	\$1,358.00
6237	Urban Forestry Consultants	Arborist Services	\$7,531.25

After discussion, a motion was made by Mr. Hofmann with a second by Mr. Wilson that a voucher be drawn on the General Account in the amount of \$170,877.87 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$419,439.70. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of November 2017 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of November 2017 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the

amount of \$977.58 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of November 2017 was presented to Council. Mrs. Duffield discussed her concerns regarding traffic safely entering the Borough via Ohio River Boulevard on Quaker and Hazel Lanes. Mr. Hoepp noted an increased police presence along the Boulevard. After further discussion, the report was ordered received and filed.

FIRE REPORT for the month of November 2017 was presented to Council. After some review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of November 2017 was presented to Council. Mr. Schwend reported that leaf collection would be concluding by Christmas. Mr. Schwend also highlighted the efficient response time that the new Public Works staff demonstrated on their first snow call. After some further discussion the report was ordered received and filed.

BUILDING PERMIT and ZONING PERMIT REPORTS for the month of November 2017 were presented to Council. After further discussion these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: Mr. Schwend opened the meeting for public comment on the topic of stormwater. Mr. Tim Hastings commented on the MS4 stormwater awareness placards throughout the Borough, complimenting their aesthetic appeal and informative message. With there being no further input, the report was ordered received and filed.

QVCOG EXECUTIVE DIRECTOR'S REPORT: No Report

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received and filed.
- B. Minutes from the Leetsdale Municipal Authority were received and filed.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

The following visitors were present:

Mr. Steven Lehrmont	J.R. Gates Engineering
Mr. Tim Hastings	Sewickley Academy

OLD BUSINESS:

ACTION CONCERNING FINAL 2018 BUDGET: Mr. Wilson reviewed the comments from the budget hearing and recapped the revenues and expenditures for 2018. After further review and discussion, a motion was made by Mr. Wilson with a second by Mr. Hofmann to approve the Final Borough Budget for Fiscal Year 2018. The motion was carried by all in attendance.

ACTION CONCERNING ORDINANCE NO. 547 FIXING THE TAX RATE FOR FISCAL YEAR 2018: After some discussion, a motion was made by Mr. Wilson with a second by Mr. Aloe to conduct a roll call vote in order to approve Ordinance No. 547, establishing the tax rate for Fiscal Year 2018. A roll call vote was taken and the motion to approve Ordinance No. 547 establishing the tax rate for Fiscal Year 2018 at 4.15 mills passed unanimously.

ACTION CONCERNING APPROVAL OF FINAL PAYMENT FOR CONTRACT 17-R01 – 2017 ROADWAY IMPROVEMENT PROGRAM: Mr. Schwend stated that the Borough Engineer and professional staff had reviewed the final work and recommended that the final payment be issued to Mele, Mele, & Sons for the 2017 Roadway Improvement Project. Mr. Schwend also highlighted that the final price was approximately \$90,000 below the 2017 Budget allocation for the program. After further discussion, a motion was made by Mr. Aloe with a second by Mrs. Genter to approve the final payment for Contract 17-R01 in the amount of \$278,787.51. The motion was carried by all in attendance.

ACTION CONCERNING RESOLUTION 2017-08, ESTABLISHING CHARGES FOR ADMINISTRATIVE FEES, SERVICES, AND PRODUCTS: Mr. Schwend presented a list of updated administrative service and fee charges that would take effect in 2018. After some discussion, a motion was made by Mr. Aloe with a second from Mrs. Genter to approve Resolution 2017-08 establishing charges for administrative fees, service, and products. The motion was carried by all in attendance.

ACTION CONCERNING RESOLUTION 2017-09, REPEALING A PRIOR RESOLUTION DATED DECEMBER 16, 2008 AND ESTABLISHING A NEW SCHEDULE OF CHARGES FOR THE ISSUANCE OF BUILDING PERMITS, PURSUANT TO SECTION 104.6 OF ORDINANCE 263: Mr. Schwend presented Resolution 2017-09 to Council, highlighting the fees and charges that would be changing. After some discussion, a motion was made by Mr. Hofmann with a second by Mrs. Duffield to approve Resolution 2017-09 establishing a new schedule of charges for the issuance of building permits. The motion was carried by all in attendance.

AUTHORIZATION OF PARTIAL PAYMENT NO. 2 FOR CONTRACT NO. 17-PW1 – PUBLIC WORKS SALT SHED BUILDING ADDITION: Mr. Schwend reported that the Public Works salt shed addition is over 50% complete, highlighting that Swede Construction had requested that a partial payment be made for progress billing. Mr. Schwend highlighted that the Borough Engineer reviewed the payment request and had recommended approval. After some discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe to approve a progress payment in the amount of \$31,252.50 for contract 17-PW1. The motion was carried by all in attendance.

NEW BUSINESS:

ACTION CONCERNING SEWICKLEY ACADEMY LOT CONSOLIDATION: Mr. Schwend opened discussion by reviewing the lot consolidation plan proposed by Sewickley Academy to consolidate parcels 507-L-230 & 507-R-360-1&2. According to Mr. Schwend, the Academy had purchased the property at 209 Academy Avenue (see aforementioned parcel numbers) and had since removed the single family dwelling, leaving the lot as greenspace. Mr. Schwend also highlighted that 209 Academy Avenue was separated into two parcels with 507-R-360-02 being located in Edgeworth Borough while parcel 507-R-360-01 is located in Sewickley Borough. Mr. Schwend stated that Sewickley Borough's Planning Commission and Borough Council had reviewed and approved the lot consolidation contingent on Edgeworth Borough Council also approving the consolidation. Mr. Schwend also stated that the Edgeworth Planning Commission and Borough Engineer reviewed the proposal and recommended approval of the plans as submitted. Mr. Schwend highlighted that Allegheny County is still reviewing the consolidation plans. Mr. Hoepf voiced his concern regarding the potential differences in Edgeworth & Sewickley's zoning codes, specifically highlighting the possibility that the parcel in Sewickley could be developed in a different manner than the one in Edgeworth. Mr. Hastings stated that there are no plans to develop the lot consolidation other than to use the space for recess and after school outdoor activities. Mr. Hofmann stated that he would like to see additional parking developed to alleviate the congestion on Borough streets surrounding the Academy. After some discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to approve the consolidation of parcels 507-L-230 & 507-R-360-1&2 with the conditions that the approval does not constitute the Borough's consent to the expansion of Sewickley

Academy's non-conforming use onto the newly consolidated parcel and that any future expansion of the non-conforming use will require separate Borough approval. The motion was carried by all in attendance.

ACTION CONCERNING RESOLUTION 2017-10, ELIMINATING CONTRIBUTIONS BY PARTICIPANTS UNDER THE BOROUGH POLICE PENSION PLAN: A Resolution of the Borough of Edgeworth eliminating the member contributions to the Police Pension Plan was presented to Council. After discussion, a motion was made by Mr. Wilson, seconded by Mrs. Duffield, to adopt Resolution No. 2017-10 eliminating contributions by participants under the Borough Police Pension Plan. The motion was carried by all in attendance.

ACTION CONCERNING RESIDENT APPOINTMENTS TO BOARDS AND COMMISSIONS: Mr. Wilson stated that the Personnel Committee had reviewed and recommended the listed appointments to the following boards and commissions:

Building Code Board of Appeals	Mr. Richard McCormick	Term ending 12/31/2020
Edgeworth Municipal Authority	Mr. Dennis Campbell	Term Ending 12/31/2022
Planning Commission	Mr. Patrick Keane	Term Ending 12/31/2021
Shade Tree Commission	Ms. Joyce Scalercio	Term Ending 12/31/2022
Zoning Hearing Board	Mrs. Elizabeth Wilson	Term Ending 12/31/2020

A motion was made by Mr. Hofmann with a second by Mrs. Genter to approve the proposed list of appointed officials and their terms. The motion was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF LEETSDALE MUNICIPAL AUTHORITY TO ACT AS THE BOROUGH'S BILLING AND COLLECTION AGENT FOR 2018 SEWER CHARGES: Mr. Schwend presented a letter from the Leetsdale Municipal Authority requesting written consent from the Borough to act as the billing and collection agent for sewer charges in 2018. After some discussion, a motion was made by Mr. Aloe with a second by Mr. Wilson to appoint the Leetsdale Municipal Authority as the Borough's Billing and Collection Agent for 2018 Sewer Charges. The motion was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF BOROUGH ENGINEER FOR 2018: Mr. Schwend presented Lennon, Smith, Souleret Engineering, Inc.'s fee schedule for 2018. Mr. Schwend stated that 2018 fees would remain at 2017 rates. Mr. Schwend also highlighted that the 2018 Budget reflected engineering charges for the upcoming MS4 permit cycle. Mr. Hofmann recommended that the professional staff research the fee structures of other engineering firms in order to benchmark LSSE's pricing. After further review and discussion, a motion was made by Mr. Wilson with a second by Mr. Hofmann, to appoint Lennon Smith Souleret Inc. as the Borough Engineer for 2018. The motion was unanimously carried by all in attendance.

ACTION CONCERNING THE ESTABLISHMENT OF COUNCIL MEETING DATES FOR 2018: Mr. Schwend presented a list of proposed meeting dates for 2018 with all regular meetings occurring on the third Tuesday of the month. Mr. Schwend also reported that the Planning Commission and Zoning Hearing Board both would be meeting one half-hour earlier in 2018 with their meetings beginning at 7:00 p.m. Mr. Aloe voiced his support for Borough Council meeting earlier and members of Borough Council agreed. After a brief discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann to establish the following meeting dates for 2018 with a start time of 7:00 p.m. The motion was carried by all in attendance.

January 16, 2018
February 20, 2018
March 20, 2018
April 17, 2018
May 15, 2018
June 19, 2018

July 17, 2018
August 21, 2018
September 18, 2018
October 16, 2018
November 20, 2018
December 18, 2018

OTHER BUSINESS:

STREETS COMMITTEE UPDATE: Mrs. Genter stated that the Streets Committee held a meeting to discuss the status of the Beaver Road Wall and Poia Road. Mr. Schwend discussed the process of adopting a private road as a public road. Mr. Schwend highlighted that the Borough currently maintains the sewer beneath Poia Road. Mr. Schwend stated that the Borough Engineer had outlined two potential repair plans, if a repair was deemed necessary. Mr. Schwend highlighted that funds could be budgeted for a potential Poia Road sewer repair in 2019. Mayor Smith highlighted the need for the Borough to have winter maintenance agreements in place with private road residents and Borough Council agreed. Mrs. Genter also stated that the Committee discussed the Beaver Road wall repair project. Mr. Schwend stated that the Borough Engineer will be at the January Council meeting to discuss further options and costs related to the Beaver Road wall repair.

ACTION CONCERNING RESOLUTION 2017-11 HONORING THE QUAKER VALLEY HIGH SCHOOL BOYS SOCCER TEAM: Mayor Smith congratulated the Quaker Valley Boys Soccer Team on winning the 2017 AA Pennsylvania Interscholastic Athletic Association (PIAA) Boys' Soccer Championship. A motion was made by Mr. Hofmann with a second by Mrs. Genter to approve Resolution 2017-11 honoring the Quaker Valley High School Boys' Soccer team on their 2017 state championship. The motion was carried by all in attendance.

ACTION CONCERNING RESOLUTION 2017-12 HONORING THE QUAKER VALLEY HIGH SCHOOL FOOTBALL TEAM: Mayor Smith congratulated the Quaker Valley football team on winning the 2017 AAA Western Pennsylvania Interscholastic Athletic League (WPIAL) & Pennsylvania Interscholastic Athletic Association (PIAA) Football Championships. A motion was made by Mr. Hofmann with a second by Mrs. Genter to approve Resolution 2017-12 honoring the Quaker Valley High School football team on their 2017 championship season. The motion was carried by all in attendance. Mayor Smith read aloud both Resolutions commemorating the memorable seasons for the "Quakers".

EXECUTIVE SESSION: Borough Council entered Executive Session to discuss a personnel matter at 8:40 p.m., and returned to regular session at 8:55 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:55 p.m.

John F. Schwend – Borough Manager/Secretary