

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
October 17, 2017

MEETING was called to order at 7:30 p.m. with Council President Joseph T. Hoepf presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoepf, Ivan T. Hofmann, Mr. David T. Aloe, Mr. Gregory Marlovits, Mrs. Elizabeth Genter, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on September 19, 2017 were presented to Council. After discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe to approve the Regular Meeting Minutes from September 19, 2017. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of September 2017 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of October 17, 2017 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of September 2017 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of September 2017 were presented to Council as follows: General Expenditures, in the amount of \$242,825.69 and Scheduled Expenditures, in the amount of \$30,479.15 were presented to Council as per the following list.

Scheduled Expenditures Account

6215	Carls Tree Service	Tree Removal	\$896.10
6216	Garvin Boward Beitko	Engineer Fees	\$2,311.50
6217	Hayes, Brenda	Chamber Wallpaper	\$1,985.00
6218	Horizon Information	Chamber Upgrade	\$5,254.00
6219	Lennon Smith Souleret	Engineer Fees	\$14,098.65
6220	Tall Timber Tree Service	Stump Removal	\$400.00

Such bills were reviewed by Council. Mrs. Genter inquired regarding Check #5510. Mr. Schwend stated that the check is the Borough's Minimum Municipal Obligation for the Non-Uniformed pension plan. Mrs. Genter also inquired regarding the pension account management fees. Mr. Schwend stated that the management fees are withdrawn directly from the pension accounts. After discussion, a motion was made by Mr. Hofmann with a second by Mr. Marlovits that a voucher be drawn on the General Account in the amount of \$242,825.69 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$30,479.15. The motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of September 2017 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of September 2017 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the

amount of \$892.82 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of September 2017 was presented to Council. After some review, the report was received and filed. Chief English stated that beginning October 18th all Police Dispatchers would be given and required to wear uniformed attire including a polo shirt and a pullover for colder weather. Chief English hoped that the new appearance would create a more uniform and welcoming first impression when residents enter the Borough building. Borough Council welcomed the idea. Chief English also discussed the idea of raising the wage for new hires for the Part-Time Police Dispatch position in order to recruit well trained, capable candidates to fill overnight and weekend shifts. Chief English highlighted the need to hire someone soon in order to avoid scheduling overtime shifts and to allow for greater schedule flexibility within the Department. Mr. Hofmann voiced his concern regarding the matter asking Chief English to advertise the position opening at the established wage of \$12.00 per hour. Mr. Schwend stated that finding a qualified candidate with the necessary skillset may require a higher wage to fill overnight and weekend shifts. Mr. Marlovits stated that a probationary period followed by a modest pay increase could be considered. After further discussion Mr. Schwend stated that an advertisement for the current rate will be placed in the next issue of the Sewickley Herald.

FIRE REPORT for the month of September 2017 was presented to Council. Mr. Schwend stated that Mrs. Duffield encouraged interested Council members and residents to attend the annual pancake breakfast to benefit the Cochran Hose Fire Co. and also highlighted an upcoming Red Cross Shelter Team Emergency “mass casualty” drill that would be conducted on the grounds of the Edgeworth Elementary School on October 21, 2017. After further review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of September 2017 was presented to Council. After some discussion the report was ordered received and filed. Mr. Schwend stated that the new leaf truck had begun operation, receiving many compliments from residents. Mr. Schwend also requested approval from Borough Council to negotiate a starting wage for a part-time Public Works position. Mr. Schwend stated that due to an employee’s prolonged absence the position needed filled. Mr. Schwend highlighted that a wage range of \$18.00 – \$20.00 per hour had been discussed in the spring when another part-time worker was needed. After some discussion a motion was made by Mr. Hofmann with a second by Mr. Aloe to re-issue Mr. Schwend the authority to hire a part-time candidate to fulfill the temporary vacancy on the Public Works Department at the range of \$18.00 – \$20.00 per hour. The motion was unanimously carried by all in attendance

BUILDING PERMIT and ZONING PERMIT REPORTS for the month of September 2017 were presented to Council. After review and discussion these reports were ordered received and filed.

MS4 UPDATE AND PUBLIC PARTICIPATION: Mr. Schwend opened the meeting for public comment on the topic of stormwater. With there being no further input, the report was ordered received and filed.

QVCOG EXECUTIVE DIRECTOR’S REPORT: for the month of September 2017 was presented to Council. Mr. Schwend discussed his participation at the COG’s recycle event held at the Avalon Community Park on September 23rd. Mr. Schwend stated that no Edgeworth residents participated in the event and that the many participants came from outside of the

Quaker Valley COG. After some review and discussion, this report was ordered received and filed.

CORRESPONDENCE:

- A. Minutes from the Edgeworth Municipal Authority were received. After further discussion, the minutes were filed.
- B. Minutes from the Leetsdale Municipal Authority were received and filed.
- C. A request to remove the sidewalk at 421 Oliver Road was received of Mr. Brenden Barlament & Ms. Emily Logan. Mr. Schwend stated that the majority of the sidewalk slabs at 421 Oliver Road had been deemed unsafe by the Borough Engineer and would need replaced. Mr. Schwend highlighted the residents' desire for more green space and their concerns regarding the sidewalk configuration on their block. Mrs. Genter stated that she found the proposal to be reasonable highlighting the general lack of uniform sidewalks along that stretch of Oliver Road and the abrupt end to the sidewalk at 421 Oliver Road. Mr. Aloe highlighted Edgeworth's reputation as a community that prides itself on safe sidewalks and voiced his concerns regarding the potential removal of sidewalks, stating that allowing this removal could lead to an increase in sidewalk exemptions and removals in the future. Mr. Marlovits stated that one of the neighboring sidewalks had already been replaced. Mr. Hofmann emphasized the need for the Borough to keep residents from walking on the streets and highlighted that removing sidewalks would go against such efforts. After further discussion, a motion was made by Mr. Hofmann with a second by Mr. Aloe to deny the request of Mr. Barlament & Ms. Logan to remove their sidewalk at 421 Oliver Road. The motion was carried by all in attendance with the exception of Mrs. Genter who had abstained from the vote.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

No visitors were present:

OLD BUSINESS:

PROPOSED ZONING AMENDMENTS: Mr. Schwend began discussion by stating his intention of drafting and presenting final zoning amendments before Council by the end of the year. Mr. Schwend presented proposals for review by Borough Council, stating that the Borough Solicitor recommended that Council address items such as mini cell towers and Air B&B's in the Zoning Ordinance. Mr. Hoepf directed Mr. Schwend to draft the zoning amendments to present to Council and the Planning Commission.

UPDATE REGARDING LITTLE SEWICKLEY CREEK ROAD SEWER EXTENSION: Mr. Schwend stated that a previous soil nail wall slide repair had been identified along Little Sewickley Creek Road which had stalled the approved sewer extension project. According to Mr. Schwend, the Borough had to modify the Highway Occupancy Permit in order to move the sewer line away from the soil nail wall. Mr. Schwend stated that the new Highway Occupancy Permit had been approved but the project would begin in the spring because of the potential for low asphalt availability this late in the year. The contractor will have a maximum of 90 days after March 1, 2018 to complete work on the project. Mrs. Genter inquired regarding a price increase. Mr. Schwend stated that the contractor agreed to a change order which maintained the bid price and time extension.

NEW BUSINESS:

ACTION CONCERNING RESOLUTION 2017-06 A RESOLUTION OF THE BOROUGH OF EDGEWORTH CONFIRMING SUPPORT OF A PETITION TO SUBSTITUTE THE BOROUGH NOISE ORDINANCE FOR SECTION 493(34) OF THE LIQUOR CODE:

Mr. Schwend stated that Borough Council had been asked by the Edgeworth Club to re-adopt a resolution supplanting the Pennsylvania Liquor Control Board's noise ordinance in favor of the Borough's noise ordinance. Mr. Schwend highlighted that the ordinance had been enacted last year, but the process would have to be duplicated as state law requires. Chief English complimented the Edgeworth Club's respectful conduct in the past, highlighting that no complaints or violations had occurred since last year's resolution regarding noise enforcement had been adopted. After further discussion, a motion was made by Mr. Aloe with a second by Mr. Hofmann in support of passing Resolution 2017-06 confirming support of a petition to substitute the Borough noise ordinance for section 493(34) of the Liquor Code. The motion was carried by all in attendance.

OTHER BUSINESS:

COMPLIANCE AUDIT RESULTS FOR EDGEWORTH BOROUGH POLICE AND NON-UNIFORMED PENSION PLANS:

Mr. Schwend stated the Police and Non-Uniformed pension plans were audited for compliance and proper financial record keeping, and highlighted that this process takes place every three years. Mr. Schwend stated that both pension accounts were funded at rates of over 100 percent, and also highlighted that the audit yielded no comments or findings. After some discussion a motion was made by Mr. Hofmann with a second from Mr. Marlovits to accept the results of the Police and Non-Uniformed pension plans. The motion was carried by all in attendance.

PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION – MS4 COMPLIANCE INSPECTION REPORT RESULTS:

Mr. Schwend stated that Borough's first MS4 inspection had been completed and highlighted that the Borough had met all requirements set forth by Pennsylvania's Department of Environmental Protection. Mr. Schwend discussed the inspection, highlighting that the inspector reviewed Borough storage facilities, stormwater infrastructure, and documentation. Mr. Schwend complimented Mr. Gregorich, Mr. Connors, and Lennon, Smith, Souleret Engineering for their proactive and thorough approach to complying with stormwater requirements and public outreach.

ACTION CONCERNING POSSIBLE CHANGES TO BOROUGH COUNCIL PROCEDURES:

President Hoepf discussed possible changes in Borough Council procedures including announcing Council Member names during roll call, reciting the pledge of allegiance prior to the meeting, and using name plates to make Borough council members easier to identify during meetings. After some discussion, it was agreed upon that Borough Council would enact the proposed roll call change. Borough Council also directed Mr. Schwend to identify options and pricing for name plates for its members.

ACTION CONCERNING PURCHASE OF POLICE INTERCEPTOR UTILITY VEHICLE:

Mr. Schwend stated that it would be advantageous for Borough Council to consider purchasing a new Police vehicle prior to the end of the year, citing cost increases for Ford Police Interceptor Utility Vehicles slated for 2018. Mr. Hofmann inquired as to which police vehicle would be replaced. Mr. Schwend stated that the Crown Victoria Police Vehicle would be replaced, citing its age, mileage, and lack of all-wheel drive capability. President Hoepf inquired regarding exhaust issues that have recently been linked to Ford Explorers. Mr. Schwend stated that the newest models have addressed the concern and that all current police vehicles have been equipped with carbon monoxide monitors as a safety precaution. Mr. Schwend also stated that the quoted price for the equipped Ford Police Interceptor Utility Vehicle would be \$37,930.00, highlighting that the joint-purchase price was negotiated through SHACOG. Mr. Hofmann inquired regarding the trade-in value for the Crown Victoria police vehicle. Mr. Schwend stated that due

to the age and mileage of the vehicle, and regulations on retired police vehicles, the trade in value was likely to be low. Mr. Schwend stated that Day Ford would be sending an appraiser to give the Borough a trade-in quote. After some discussion, a motion was made by Mr. Hofmann with a second by Mrs. Genter to purchase a 2017 Ford Police Interceptor Utility Vehicle for the price of \$37,930.00 and to trade in the 2011 Crown Victoria Police Vehicle with the condition that the trade in value be at least \$1,000. The motion was carried by all in attendance.

EXECUTIVE SESSION: Borough Council entered Executive Session to discuss a personnel matter at 9:05 p.m., and returned to regular session at 9:15 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 9:15 p.m.

John F. Schwend – Borough Manager/Secretary