

EDGEWORTH BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
March 15, 2016

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MEETING was called to order at 7:30 p.m. with President Joseph T. Hoeppe presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoeppe, Dr. Gary L. Smith, Mr. David T. Aloe, Mr. Ivan T. Hofmann, Mr. Daniel S. Wilson, Mr. Gregory Marlovits, Mayor Wayne T. Murphy, Borough Manager Martin C. McDaniel, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on February 16, 2016 were presented to Council. After some review and discussion, the motion of Mr. Hofmann, seconded by Mr. Aloe that the February 16, 2016 Regular Meeting Minutes be approved as amended was unanimously carried.

ANNUAL AUDIT REPORT: Mr. Robert Bellicose representing Maher Duessel was present to report on the 2015 Borough Audit. Mr. Bellicose reviewed the procedures that the firm uses when performing their audits. The management letter was reviewed, and Mr. Bellicose indicated that he had full cooperation from management during the audit, and that they have provided an unmodified opinion. Mr. Bellicose reported that he will file the report with the DCED, and provide us with a legal advertisement for the audit as well. Mr. Wilson thanked Mr. Bellicose and the Maher Duesel staff for their work with the audit.

TREASURER'S REPORT for the month of February 2016 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of March 15, 2016 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of February 2016 was presented to Council. After review and discussion, this report was ordered received and filed.

BILLS PAYABLE for the month of March 2016 in the amount of \$187,011.62 and a voucher be drawn on the Schedule Expenditures Account in the amount of \$1,597.70 were presented to Council as per the following list.

Scheduled Expenditures Account

6112	Action Supply Products	MS4	\$1,247.70
6113	Lennon Smith Souleret	Engineer's Fees	\$350.00

Such bills were reviewed by Council and the motion of Mr. Hofmann seconded by Mr. Wilson that a voucher be drawn on the General Account in the amount of \$187,011.62 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$ 1,597.70, was unanimously carried.

TAX COLLECTOR'S REPORT for the month of February 2016 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of February 2016 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,114.85 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of February 2016 was presented to Council. After some review and discussion, this report was ordered received and filed. Mr. Aloe asked Mr. McDaniel if the mirror had been installed along Beaver Rd. at the Lovell residence. Mr. McDaniel reported that the mirror was installed and the residents were very happy with the installation.

FIRE REPORT for the month of February 2016 was presented to Council. After review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of February 2016 was presented to Council. After review and discussion this report was ordered received and filed.

BUILDING PERMIT and ZONING PERMIT REPORTS for the month of February 2016 were presented to Council. After review and discussion, these reports were ordered received and filed.

QUAKER VALLEY COG REPORT – No report available.

CORRESPONDENCE:

- The monthly meeting minutes from the Edgeworth Municipal Authority were ordered received and filed.
- The monthly meeting minutes from the Leetsdale Municipal Authority were ordered received and filed.

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

The following visitors were present:

Ms. Rosemary Stewart – 720 Camp Meeting Road

Mr. William Lang – 617 Maple Lane

Mr. Patrick Connors

Ms. Rosemary Stewart addressed Council inviting them to a public drinking water forum. This forum will discuss the source water protection plan, and she is seeking representatives from local municipalities to attend in order for the Ambridge Water Authority to know that there is support for the plan. After discussion, Mr. Hoopp thanked Ms. Stewart for the information.

OLD BUSINESS:

PROPOSED CHANGES TO THE SHADE TREE ORDINANCE: Mr. Hofmann, Chairman of the Property Committee, stated that the Solicitor has been working on revisions to the ordinance regarding shade trees in Edgeworth. A draft with proposed changes has been provided for review. Mr. Hoopp referred the proposed changes to the Property Committee for further review and discussion.

NEW BUSINESS:

AUTHORIZATION TO APPROVE THE AMENDED CIVIL SERVICE RULES: Mr. McDaniel presented the amended Civil Service Rules of the Borough of Edgeworth to Council. The Civil Service Commission has reviewed the rules and voted to approve them at a public meeting on March 3, 2016. The Police Committee has also reviewed the Civil Service Rules and has recommended them for approval. A motion was made by Dr. Smith with a second from Mr. Hofmann to approve the amended Civil Service Rules. All present voted in favor of the motion.

AUTHORIZATION TO ADVERTISE FOR THE POSITON OF FULL TIME POLICE OFFICER: Mr. Hoeppe stated that with the retirement of Corporal Timothy Marshall in July, Edgeworth will need to fill the vacancy with a full time police officer. A motion was made by Mr. Hofmann with a second from Mr. Aloe to advertise for the position of full time police officer. All members present voted in favor of the motion.

AUTHORIZATION TO ADVERTISE FOR THE 2016 ROAD RESURFACING PROGRAM, CONTRACT 16-R01: Mr. McDaniel presented Council with the proposed advertisement for the 2016 road resurfacing program. The advertisement should be scheduled to run in the Borough's paper of record on March 22 and March 29, 2016, and sealed proposals will be accepted until April 12, 2016 at noon. Mr. Hofmann asked if Academy Ave. was scheduled to be paved, and noted its deteriorating condition. Mr. McDaniel stated that it was not on the schedule for this year, but would be considered for paving in 2017 or 2018. Mr. Hofmann suggested contacting the Borough of Sewickley to see if a joint effort could be put forth to pave Academy Ave. since the road is located half in Edgeworth and half in Sewickley. After review and discussion, a motion was made by Mr. Aloe with a second from Dr. Smith to advertise for contract 16-R01, the 2016 Road Resurfacing Program. All members present voted in favor of the motion.

PROPOSED ORDINANCE 543, AN ORDINANCE AMENDING THE ZONING ORDINANCE REGARDING IMPERVIOUS SURFACES AND FENCES AND WALLS: Mr. Aloe and Mr. Hofmann recapped the proposed changes to the Zoning Ordinance, and stated that the Property Committee has reviewed the changes and recommends that the changes are approved. Mr. McDaniel states that prior to advertising this ordinance, the County Planning Commission and the Edgeworth Borough Planning Commission must review the proposed changes and make recommendations if necessary.

ACTION CONCERNING RESOLUTION 2016-01, A RESOLUTION OF APPRECIATION AND RECOGNITION BY THE BOROUGH OF EDGEWORTH TO MARTIN C. MCDANIEL UPON HIS RETIREMENT: Mayor Murphy asked Mr. McDaniel to stand as he read the resolution recognizing his sixteen years of service as the Borough Manager. Mayor Murphy complimented Mr. McDaniel on all that he has done for the Borough and that he should be honored for his contributions to the community. Mayor Murphy indicated that a retirement reception will be held for Mr. McDaniel on April 17<sup>th</sup>, 2016, and details would be made available prior to the event. Mr. McDaniel thanked Mayor Murphy and Council for allowing him to serve, and for their support throughout the years. A motion was made by Mr. Hoeppe with a second from Dr. Smith approving Resolution 2016-01. All present voted unanimously in favor of the motion.

ACTION CONCERNING THE APPOINTMENT OF BOROUGH MANAGER, SECRETARY, TREASURER AND ZONING OFFICER: Mr. Wilson noted that with the retirement of Mr. McDaniel on March 31, 2016, Council must appoint a new Borough Manager, Secretary, Treasurer and Zoning Officer. A motion was made by Mr. Wilson with a second from Dr. Smith to appoint Administrative Assistant John F. Schwend to the positons of Borough Manager, Secretary, Treasurer and Zoning Officer. All present voted unanimously in favor of the motion.

ACTION CONCERNING UPDATING BANK SIGNATURE CARDS: Mr. Wilson stated that with the appointment of a new Treasurer, the bank signature cards needed updated to include Mr. Schwend as a signer on the Borough accounts. He noted that First National Bank had drafted the appropriate paperwork for the signers. A motion was made by Mr. Wilson with a second from Mr. Aloe to update the bank signature cards with the names of Mr. Joseph Hoeppe, Mr. Daniel Wilson and Mr. John Schwend. All present voted in favor of the motion.

ACTION CONCERNING ESTABLISHING A WAGE FOR THE POSITON OF ADMINISTRATIVE ASSISTANT TO THE BOROUGH MANAGER: Mr. Wilson stated that with the promotion of Mr. Schwend to the potion of Borough Manager, a vacancy existed for the positon of Administrative Assistant. Mr. Wilson described the advertisement and hiring process, and stated that Mr. Schwend had found a candidate for the position, and the terms of employment for the applicant, Mr. Patrick Connors II were outlined in a letter dated March 7, 2016. A motion was made by Mr. Wilson with a second from Mr. Aloe to ratify the terms of the employment letter. All members voted in favor of the motion.

OTHER BUSINESS: - No Other Business

EXECUETIVE SESSION: Council entered Executive Session at 8:15 p.m. to discuss a litigation matter and personnel matters. Council reentered regular session at 8:30 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:30 p.m.

Martin C. McDaniel – Borough Manager/Secretary