

**BOROUGH OF EDGEWORTH**

301 Beaver Road  
Edgeworth, PA 15143

Office of the  
Borough Manager

412-741-2866  
Fax 412-741-6998

**TEMPORARY SPECIAL EVENT PERMIT APPLICATION**

Please print the answers to the following questions:

1. Contact Person Information:

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Alternate Number: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

2. State the estimated number of people: \_\_\_\_\_

3. State the number and types of vehicles and equipment to be used:  
*(If street is to be utilized-a Parking Plan must be attached (Drawn to Scale)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Specify the type of activities being conducted: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Specify the exact Location(s) to be used: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. State the expected duration of time and date(s) of the event(s)  
*(7 a.m. to 8 p.m. limit-No Sunday or Holiday working hours)*

Date: \_\_\_\_\_ From \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

Date: \_\_\_\_\_ From \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

I agree to provide a proof of insurance certificate and post cash or a bond in the amount of \$ \_\_\_\_\_ to cover the cost of Police Protection/Management, Public Works, Engineering Services and Potential Damage to public property. I hereby certify that the above information is true to the best of my knowledge and belief and in accordance agree to comply with Edgeworth Borough Ordinance No. 476 (see attached). I agree to write a letter and collect responses from adjacent residents informing them of the Special Event, (14) fourteen days prior to the event.

Name: (print) \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: (print) \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

BOROUGH OF EDGEWORTH  
ORDINANCE NO. 476

AN ORDINANCE AMENDING THE  
ZONING ORDINANCE BY ADDING  
A PERMIT REQUIREMENT FOR TEMPORARY USES

WHEREAS, the Borough has examined its current regulations and has decided that certain amendments to its Zoning Ordinance are desirable or necessary in order to regulate certain uses.

NOW, THEREFORE, BE IT ordained and enacted by the Borough Council of the Borough of Edgeworth, and it is hereby ordained and enacted by the authority of the same as follows:

Section 1. Section 130-21G(6)(a) of the Zoning Ordinance is hereby amended and restated by adding a new subsection (4) to read as follows:

- (4) Before undertaking an activity which constitutes a special circumstance of a nonrecurring nature, a person must apply for and receive a special use permit from the Zoning Officer. Said application will be on a form prescribed by said Zoning Officer which contains information necessary for the Zoning Officer to determine compliance with this Ordinance, and must be submitted at least 14 days prior to the event. In addition, the following will apply:
  - (a) The applicant will be responsible for payment of needed police protection. The amount of needed police protection will be determined by the Zoning Officer in consultation with the Chief of Police, and shall be based on:
    - (i) The estimated number of people and vehicles attending an event;
    - (ii) The type of activity being conducted including its expected duration;

- (iii) The traffic situation in the area or place of activity; and
  - (iv) Past experience with similar types of events.
- (b) The applicant will be responsible for any damage to any public property which either results from the conduct of the activity or which is committed by applicant, its agents, invitees, licensees, guests or contractors. The applicant's responsibility will include all expenses incurred for supplies, material and labor used or expended, directly or indirectly, by the Borough to remedy any damage, including costs for Borough employees.
- (c) Applicant shall post cash or other acceptable security with the permit application in an amount as determined by the Zoning Officer which includes the following:
- (i) the amount estimated to cover the special police protection as set forth above; and
  - (ii) the amount necessary to cover potential damage to public property, including streets, based on the following factors: number of people estimated to attend; number, type and weight of vehicles estimated to attend; presence of gasoline, oil, or other hazardous materials; place of activity; type of activity; estimated usage of public property, including whether streets are to be blocked; and experience with similar past events.
- (d) The applicant will be responsible for all costs outlined above regardless of whether security in a sufficient amount has been posted. The applicant will be billed for any amounts which are in excess of the security amount, and will receive a refund if the actual amounts are less than the actual costs incurred.

- (e) The Zoning Officer may, at any time, increase the amount of the required bond if circumstances require, and may suspend the permit pending the posting of the additional security. For example, an increase and suspension will be warranted if damage occurs during the course of an activity or if the particular assumptions upon which the permit was issued are not accurate.

Section 2. Section 130-101 is amended by adding a new subsection F thereto to read as follows:

F. All variances and special exceptions approved by the Zoning Hearing Board will automatically lapse if not used for six (6) consecutive months.

Section 3. The provisions of this ordinance shall be severable and, if any of the provisions (or part thereof) hereof shall be held to be invalid or unenforceable, the remaining provisions of this ordinance shall remain in effect.

ORDAINED AND ENACTED into law this 21<sup>st</sup> day of Sept., 1999.

ATTEST:

BOROUGH OF EDGEWORTH

B. D. Snyder  
Secretary

W. J. Jordan  
President

EXAMINED AND APPROVED by me this 21<sup>st</sup> day of Sept., 1999.

Robert L. Wilson  
Mayor