

EDGEWORTH BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 20, 2016

MEETING was called to order at 7:30 p.m. with President Joseph T. Hoopp presiding and the following members of Council and officials of the Borough present: Mr. Joseph T. Hoopp, Mr. David T. Aloe, Mr. Daniel S. Wilson, Mr. Ivan T. Hofmann, Mrs. Carrie Duffield, Mr. Gregory Marlovits, Dr. Gary Smith, Borough Manager John F. Schwend, and Mr. Brendan Lucas, Esq., representing the Borough Solicitor.

MINUTES of the Regular Meeting held on November 15, 2016 were presented to Council. After some review and discussion, a motion was made by Dr. Smith with a second by Mrs. Duffield to approve the Regular Meeting Minutes from November 15, 2016. All present voted unanimously in favor of the motion.

TREASURER'S REPORT for the month of November 2016 was presented to Council. After review and discussion, this report was ordered received and filed.

INVESTMENT REPORT as of December 20, 2016 was presented to Council. After review and discussion, this report was ordered received and filed.

FINANCIAL REPORT for the month of November 2016 was presented to Council. Mr. Wilson stated that the real estate tax refunds were slightly higher than expected. After review and discussion, the report was ordered received and filed.

BILLS PAYABLE for the month of December 2016 in the amount of \$172,441.96 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$41,403.55 were presented to Council as per the following list.

Scheduled Expenditures Account

6164	El Grande Industries Inc.	Paving Project	\$24,002.73
6165	Garvin Boward Beitko	Engineering Fees	\$30,735.82
6166	IBIS Signs	Street Signs	\$2,142.53
6167	Lennon Smith Souleret	Engineering Fees	\$4,249.04
6168	Mahala Office Furniture	Office Chairs	\$1,208.00
6169	Sabre Office Equipment	Salt Spreader	\$1,575.00
6170	Tall Timber Tree Experts	Stump Grinding	\$595.00
6171	Urban Forestry Consultants	Arborist Services	\$4,687.50

Such bills were reviewed by Council. Mr. Hofmann inquired as to why there were two separate charges regarding elevator maintenance and inspection. Mr. Schwend stated that one charge is for a company who is responsible for quarterly maintenance while another company semiannually inspects the elevator per state law. Mr. Hofmann suggested that we should seek bids for these elevator services for 2017. After further review and discussion, a motion was made by Mr. Hofmann with a second by Mr. Wilson that a voucher be drawn on the General Account in the amount of \$172,441.96 and a voucher be drawn on the Scheduled Expenditures Account in the amount of \$41,403.55, the motion was unanimously carried by all members in attendance.

TAX COLLECTOR'S REPORT for the month of November 2016 was presented to Council. After some review and discussion, this report was ordered received and filed.

DISTRICT JUSTICE REPORT for the month of December 2016 was presented to Council. District Justice Robert L. Ford, for District Court No. 05-03-02, reported remitting fines in the amount of \$1,857.05 to the Borough for the month. After review and discussion this report was ordered received and filed.

POLICE REPORT for the month of November 2016 was presented to Council. Mr. Schwend commented on the recent vandalism that has occurred on various fences throughout the Borough and stated that the Police Department had increased patrols on weekends but have not yet apprehended any suspects. After further review and discussion, this report was ordered received and filed.

FIRE REPORT for the month of November 2016 was presented to Council. After review and discussion this report was ordered received and filed.

PUBLIC WORKS REPORT for the month of November 2016 was presented to Council. Mr. Schwend stated that leaf collection was coming to an end and that the Public Works crew did a great job this season. After review and discussion this report were ordered received and filed.

BUILDING PERMIT and ZONING PERMIT REPORTS for the month of November 2016 were presented to Council. After review and discussion these reports were ordered received and filed.

QUAKER VALLEY COG REPORT – No report available.

MS4 UPDATE AND PUBLIC PARTICIPATION: Mr. Schwend opened up the meeting for public comment on the topic of stormwater. With there being no further input, the report was ordered received and filed.

CORRESPONDENCE:

- A. The monthly meeting minutes from the Edgeworth Municipal Authority were received and filed.
- B. The monthly meeting minutes from the Leetsdale Municipal Authority were received and filed

RECOGNITION OF VISITORS CONCERNING NON-AGENDA ITEMS:

No visitors were present.

OLD BUSINESS:

ACTION CONCERNING 2017 FINAL BOROUGH BUDGET: Mr. Wilson reviewed the comments from the budget hearing and recapped the revenues and expenditures for 2017. After further review and discussion a motion was made by Mr. Wilson with a second by Mr. Aloe to approve the Final Borough Budget for Fiscal Year 2017. The motion was carried by all in attendance.

ACTION CONCERNING ORDINANCE #545 – FIXING THE TAX RATE FOR FISCAL YEAR 2017:
A motion was made by Dr. Smith with a second by Mr. Wilson to conduct a roll call vote in order to

approve the tax rate for Fiscal Year 2017. A roll call vote was taken and the motion to approve Ordinance #545 fixing the tax rate for Fiscal Year 2017 passed unanimously.

ACTION CONCERNING RESIDENT APPOINTMENTS TO BOARDS AND COMMISSIONS: Mr. Schwend stated that Mr. Richard McCormick volunteered to complete the remainder of Mrs. Shelly Clement's term on the Building Code Board of Appeals which had been vacated. Mr. Schwend addressed the passing of Mrs. Anne Coburn who had served on the Shade Tree Commission for over a decade. Borough Council expressed their sympathies to Mrs. Coburn and her loved ones. Mr. Schwend stated that he would be seeking applicants for the vacancy on the Commission. After further discussion a motion was made by Mr. Hofmann with a second by Mr. Marlovits to approve the proposed list of appointed officials and their terms. The motion was unanimously carried by all in attendance.

Building Code Board of Appeals	Mr. Dennis Campbell	Term ending 12/31/2019
Building Code Board of Appeals	Mr. Richard McCormick*	Term Ending 12/31/2017
Civil Service Commission	Mr. Bernard John	Term Ending 12/31/2022
Edgeworth Municipal Authority	Mr. Dennis Campbell	Term Ending 12/31/2021
Planning Commission	Mr. Mario Peluso	Term Ending 12/31/2020
Planning Commission	Mr. David Aloe	Term Ending 12/31/2020
Planning Commission	Mr. Timothy Corcoran	Term Ending 12/31/2020
QV Ambulance Authority	Mr. Robert Bagans	Term Ending 12/31/2021
Zoning Hearing Board	Mr. J. Scott Wendt	Term Ending 12/31/2019

NEW BUSINESS:

ACTION CONCERNING RESOLUTION 2016-09 ELIMINATING THE MEMBER CONTRIBUTIONS TO THE POLICE PENSION PLAN: A Resolution of the Borough of Edgeworth eliminating the member contributions to the Police Pension Plan was presented to Council. After some discussion, the motion of Mr. Hofmann, seconded by Mrs. Duffield, to adopt Resolution No. 2016-09 was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF LEETSDALE MUNICIPAL AUTHORITY TO ACT AS THE BOROUGH'S BILLING AND COLLECTION AGENT FOR 2017 SEWER CHARGES: Mr. Schwend presented a letter from the Leetsdale Municipal Authority requesting written consent from the Borough to act as the billing and collection agent for sewer charges in 2017. After some review and discussion a motion was made by Dr. Smith with a second by Mrs. Duffield to appoint the Leetsdale Municipal Authority to act as the Borough's Billing and Collection Agent for 2017 Sewer Charges. The motion was unanimously carried by all in attendance.

ACTION CONCERNING APPOINTMENT OF BOROUGH ENGINEER FOR 2017: Mr. Schwend stated that Lennon Smith Souleret Engineering Inc. has provided responsive and helpful service during his transition to Borough Manager in 2016. Mr. Hoepp commended Lennon Smith Souleret for their long relationship with the Borough. Mr. Wilson noted the slight increase in fees for 2017. After further review and discussion a motion was made by Mr. Wilson with a second by Mr. Aloe, to appoint Lennon Smith Souleret Inc. as Borough Engineer for 2017. The motion was unanimously carried by all in attendance.

ACTION CONCERNING THE ESTABLISHMENT OF COUNCIL MEETING DATES FOR 2017:

After brief discussion, the motion of Mr. Aloe, seconded by Mrs. Duffield to establish the following meeting dates for 2017 was carried by all in attendance.

January 17, 2017	July 18, 2017
February 21, 2017	August 15, 2017
March 21, 2017	September 19, 2017
April 18, 2017	October 17, 2017
May 16, 2017	November 21, 2017
June 20, 2017	December 19, 2017

ACTION CONCERNING APPROVAL OF FINAL PAYMENT FOR CONTRACT #16-R01 – 2016

ROADWAY AND STORM SEWER IMPROVEMENTS: Dr. Smith stated that the Borough Engineer had concluded that El Grande Industries has met their requirements and have accomplished every task on their assigned punch list. Mr. Wilson inquired whether the Borough required a Bond for the paving project. Mr. Schwend stated that the Borough did require a Bond. After further discussion a motion was made by Mr. Wilson with a second by Dr. Smith to approve the Borough's final payment for Contract #16-R01 2016 Roadway and Storm Sewer Improvements. The motion was unanimously carried by all in attendance.

ACTION CONCERNING WINTER MAINTENANCE AGREEMENT FOR 504, 506, & 508 BEAVER

ROAD: Mr. Schwend presented Council with a proposed winter maintenance agreement for a private drive servicing houses 504, 506, & 508 Beaver Road. Mr. Schwend stated that currently the Borough provides winter maintenance on eleven private and shared drives in the Borough. Mr. Wilson inquired as to whether or not the Borough had written agreements with all private drives in the Borough. Mr. Schwend stated that a formal winter maintenance agreement is only in place with one road within the Borough. Mr. Schwend highlighted the need for formal agreements for winter maintenance on private drives. After further review and discussion a motion was made by Mr. Hofmann with a second by Mr. Marlovits to approve the Beaver Road Winter Maintenance Agreement. The motion was unanimously carried by all in attendance.

OTHER BUSINESS:

TIMELINE CONCERNING LITTLE SEWICKLEY CREEK ROAD SEWER EXTENSION PROJECT:

Mr. Schwend discussed the Little Sewickley Creek Road sewer extension project highlighting the delays that occurred in 2016. Mr. Schwend stated that the project should be nearing completion by June of 2017 barring any unforeseen circumstances. Mr. Schwend pointed out that one resident has yet to sign the project's agreement.

Borough Council entered Executive Session to discuss a personnel matter at 8:15 p.m., and returned to regular session at 8:25 p.m.

There being no further business, the meeting on motion duly made and seconded was adjourned at 8:25 p.m.

John F. Schwend – Borough Manager/Secretary